

**MID VALLEY HOSPITAL AND CLINIC
REGULAR BOARD OF COMMISSIONERS MEETING**

July 23, 2026, 4:00 p.m.

CARES Annex Building

Command Center

MINUTES

BOARD:

P	Ellen Delaney, Chair
P	Rebecca Christoph, RN, Vice-Chair
P	Kelly Cariker, Commissioner

P	Debi Clark, Secretary
T	Crystal Hawley, Commissioner

STAFF:

P	Andy Bertapelle CEO
P	Holly Stanley, CFO
P	Christina Wagar, COO
P	Randy Coffell, CHRO
P	Carol Neely, RN, CNO
T	Dr. Jennifer Thill, CMO
A	Dr. King, MD, Chief of Staff
P	Tiffany Isaac, RN Clinic

E	Baron McGaha, IT Director
P	Jeff Pfeifer, Quality & Risk Director
T	Tony Hawley, Security Director
P	Jana Symonds, Rev Cycle Director
P	Lisa Eaton, EOM
E	Whitney Somday, Marking/Foundation
P	April Peterson, Interim Controller
	Teresa Cutchie, Utilization Review
P	Specialist RN

GUESTS:

T	Sandy Johnson, Attorney
T	Kimberly Kamel, Attorney
T	Bradley Bert, Attorney
T	Wes Thew & Rachel Kettenburg, WIPFLI

P = Present, E = Excused, A = Absent, T = Teams/Telephone

1. The meeting was called to order at 4:00p.m. by Chair Ellen Delaney.
2. Approval of Agenda:

CEO Andy Bertapelle requests to add line-item 4.5 Executive Session to the Agenda.

Commissioner Kelly Cariker moved to add addition of 4.5 to the agenda as requested by CEO Andy Bertapelle Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

3. Public Comments: None

4. Consent Agenda Items:

Commissioner Rebecca Christoph moved to approve the following as presented in the Board Packet:

- a. Regular Meeting Minutes of June 23, 2026
- b. Regular Meeting Minutes of June 25, 2026
- c. Warrants, Vouchers, & EFTs; Bad Debts and Healthcare Assistance Program
- d. Medical Staff Privileges

Commissioner Kelly Cariker seconded the motion, which passed unanimously without discussion.

Executive Session:

Commissioner Kelly Cariker moved to convene Executive Session with regards to:

RCW 42.30.110(1) (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would likely cause a likelihood of increased price.

Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

Executive Session began at 4:02 p.m. for an estimated duration of 15 minutes.

Commissioner Kelly Cariker moved to reconvene to a Public Session. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

The Board returned to Public Session at 4:21 p.m.

Action Following Executive Session, if required:

Commissioner Rebecca Christoph moved to amend agenda in the Board Packet and remove line 19- Resolution 728. Commissioner Kelly Cariker seconded the motion, which passed unanimously without further discussion.

5. Board Education:

Tiffany Isaac, RN shares a presentation regarding Mid Valley Clinic/Overview and several Updates.

6. CFO & Finance Committee Report: CFO Holly Stanley and the Finance Committee provided updates as seen in the Board packet and Board Presentation, which included Financial Dashboards, Statistics and June expense and revenue variance overviews.
7. CHRO Report: CHRO, Randy Coffell provided a Personnel Overview per the Presentation and supported in the Board Packet. The HR slide showed total number of employees to be 321, 33 vacancies, growth rate of 10.5% for July and turnover to date is 5.5%.

Brief break from Administration Report for:

New Business: Wipfli: Representatives from Wipfli provided the yearly Audited Financials Presentation as seen in the Board Packet.

8. COO Report: CEO Andy Bertapelle shared on behalf of COO, Chris Wagar the slide as seen in the Presentation and Supported in the Board packet. Topics included Completion of the HIM remodel, Blood drive outcome of 36 units collected and future blood drives are arranged. Additionally, COO Slide reviewed Temporary Marketing plan and the MVHC Photo shoot dates.
9. CNO Report: CNO Carol Neely discussed highlights from her report as seen in the Board Packet. The CNO updates included WVC RN Graduates have passed their Boards, will begin training, traveler staffing still difficult, new Trauma/Cardiac Manager, Meetings metrics for DOH-DNV and information regarding the Stampede float-activities.
10. Quality and Patient Experience Report: Quality and Risk Director, Jeff Pfeifer presented highlights as seen in the Presentation and Supported in the Board packet highlighting Performance Improvement Focus and High Performing Areas.
11. CMO & Chief of Staff Report: CMO, Dr. Thill provided her highlights from the Board packet and seen in the Presentation regarding ongoing projects including but not limited to Aligning Capstone with leadership principles, expectations and clear instruction for staff (Just Culture), a break from some Medical Staff meetings for the summer and future plans for Hospitalist and Fast Track.
12. CEO Report: CEO Andy Bertapelle provided an overview of his report, as seen in the Board Presentation and Detailed in the Board Packet. Highlights included but were not limited to updates on Strategies Overview topics, not so undercover boss day in radiology, External Leadership meetings (WSHA & TRC), what is coming and BEACON team updates
13. Senior Leadership Report Q&A: None
14. Acceptance of Board, Medical Staff, and Administration Reports:

Commissioner Debi Clark moved to accept the Board and CEO Report as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

15. Continuing Business: CEO Andy Bertapelle provides an MFP Update including Conceptual Drawings & current Process.
16. New Business: Wipfli: Representatives from Wipfli provided the yearly Audited Financials Presentation as seen in the Borad Packet.
17. New Business: Resolution 726 Amending Resolution 711: Chair Ellen Delaney submitted Resolution 726, for approval by the Board of Commissioners.

Commissioner Kelly Cariker moved to adopt Resolution 726 as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

18. New Business: Resolution 727 Cancellation of Warrants: Chair Ellen Delaney submitted Resolution 727, for approval by the Board of Commissioners.

Commissioner Debi Clark moved to adopt Resolution 727 as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

19. New Business: Removed from Agenda
20. Meeting Evaluation/Announcements: Board Meetings:

- | | |
|--------------------------------|------------------------|
| a. Internal Committee (Policy) | August 12 - @11:30 AM |
| b. External Committee | August 18 - @12:00 PM |
| c. Quality BOC | August 19 - @ 12:30 PM |
| d. Executive Committee | August 21 - @ 9:00 AM |
| e. Board Governance Meeting | August 25 - @ 4:00 PM |
| f. Finance Committee | August 25- @ 8:00 AM |
| g. Board Business Meeting | August 27 - @ 4:00 PM |

21. Executive Session:

Commissioner Kelly Cariker moved to convene Executive Session with regards to:

RCW 42.30.110(1)(i) – To discuss with legal counsel representing the agency matters relating to agency actions or potential litigation.

Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

Executive Session began at 5:34 pm p.m. for an estimated duration of 30 minutes. At 6:04 p.m. presiding officer Board Chair Ellen Delaney extended the executive session to an additional 10 minutes. At 6:14 pm p.m. presiding officer Board Chair Ellen Delaney extended the executive session to an additional 10 minutes.

At 6:24 p.m. presiding officer Board Chair Ellen Delaney extended the executive session to an additional 15 minutes. At 6:39 p.m. presiding officer Board Chair Ellen Delaney extended the executive session to an additional 10 minutes.

Commissioner Kelly Cariker moved to reconvene to a Public Session. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

The Board returned to Public Session at 6:40 p.m.

22. Action Following Executive Session, if required:

23. Adjournment:

Commissioner Debi Clark moved to adjourn the meeting. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

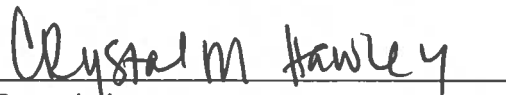
The meeting was adjourned at 6:41 p.m.

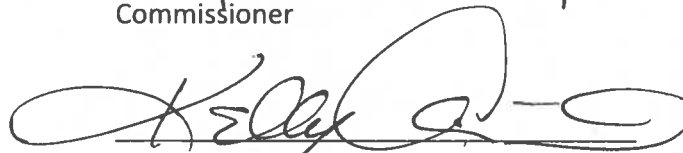
ADOPTED AND APPROVED BY THE BOARD OF COMMISSIONERS, this 27th day of August 2026, the following Commissioners being present:


Chair, Ellen Delaney


Vice Chairperson, Rebecca Christoph


Secretary, Debi Clark


Commissioner


Commissioner