MID VALLEY HOSPITAL AND CLINIC
REGULAR BOARD OF COMMISSIONERS MEETING
March 26, 2025, 4:00 p.m.
Family Medical Building
Command Center

MINUTES

BOARD:

P	Ellen Delaney, Chair	P	Debi Clark, Secretary
P	Rebecca Christoph, RN, Vice-Chair	P	Crystal Hawley, Commissioner
P	Kelly Cariker, Commissioner		

STAFF:

P	Andy Bertapelle CEO	P	Baron McGaha, IT Director
P	Holly Stanley, CFO	E	Jeff Pfeifer, Quality & Risk Director
P	Christina Wagar, COO	P	Tony Hawley, Security Director
P	Randy Coffell, CHRO	P	Jana Symonds, Rev Cycle Director
P	Carol Neely, RN, CNO	P	Lisa Eaton, EOM
P	Dr. Jennifer Thill, CMO	E	Whitney Somday, Marking/Foundation
P	Dr. King, MD, Chief of Staff		

GUESTS:

P = Present, E = Excused, A = Absent, T = Teams/Telephone

1. The meeting was called to order at 4:00 p.m. by Chair Ellen Delaney.

2. Approval of Agenda:

   Commissioner Crystal Hawley moved to accept the agenda as presented in the Board Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

3. Public Comments: None

4. Consent Agenda Items:

Commissioner Debi Clark moved to approve the following as presented in the Board Packet:

a. Regular Meeting Minutes of February 24, 2026
b. Regular Meeting Minutes of February 26, 2026
c. Warrants, Vouchers, & EFTs; Bad Debts and Healthcare Assistance Program
d. Medical Staff Privileges

Commissioner Kelly Cariker seconded the motion, which passed unanimously without discussion.

5. CEO Report: CEO Andy Bertapelle provided an overview of his report, including bullet points for other Executive team members to the Board, as seen in the Board Presentation. Topics discussed included but not limited to Rural Health Re-Design, WSHA Public Policy Committee and Legislative Session, RHTP, ACHE Conference NW Rural HC Conference and the TRC CEO Retreat.

6. CFO & Finance Committee Report: CFO, Holly Stanley and the Finance Committee provided a report as seen in the Board Presentation, which included Financial Dashboards, Statistics, and Analysis for February, from the Board Packet. Highlights include CMS error and a SNAP update.

7. CHRO Report: CHRO, Randy Coffell provided a Personnel Overview per the Presentation and supported in the Board Packet. The HR slide showed vacancies, turnover an employee Census data update as well as new hire numbers for March.

8. COO Report: COO, Chris Wagar presented highlights as seen in the Presentation and Supported in the Board packet. Additionally, an update regarding Best of 2026 awards. Creative office space, MOAB training, Billboards, strategic goals and MVHC photoshoot.

9. CNO Report: CNO Carol Neely presented highlights from her report as seen in the Board Packet. The report included various topics including Nursing Preceptor Program, the upcoming Hospital and Nurses week, the effectiveness of oral hygiene and RNEP update.

10. Quality Report: CMO Dr. Thill reviewed slides in the Presentation with additional details included in the Board Packet.

11. CMO & Chief of Staff Report: CMO Dr. Thill, highlighted topics regarding Quality, Provider Recruitment and Retention as seen in the Presentation with additional details found in the Board packet. Chief of Staff Dr. King provided a verbal report regarding credentialled Radiology providers and the hiring of a Nurse Mid Wife.

12. Senior Leadership Report Q&A: none

13. Acceptance of Board, Medical Staff, and Administration Reports:

Commissioner Crystal Hawley moved to accept the Board and CEO Report as presented in the Board Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

Continuing Business: None

14. New Business: Resolution 721 Surplus of Assets: Chair Ellen Delaney submitted Resolution 721, for approval by the Board of Commissioners.

Commissioner Kelly Cariker moved to adopt Resolution 721 as presented in the Board Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

15. New Business: Rural Health Transformation Program (RHTP) CEO Andy Bertapelle lead a discussion regarding Rural Health Transformation Program (RHTP)

16. New Business: Dr. John Anderson Memorial Award for Outstanding Rural Health Provider Presentation: Chair Ellen Delaney and CEO Andy Bertapelle recognized Dr. Thill for her being awarded the Dr. John Anderson Memorial Award for Outstanding Rural Health Provider

17. Meeting Evaluation/Announcements: Board Meetings:
    a. Facilities Committee - April 7 @ 8:00 AM
    b. Internal Committee (Policy) - April 8 @ 11:30 AM
    c. Executive Committee - April 14 @ 9:00 AM
    d. Quality Staff Meeting - April 15@ 12:30 PM
    e. Board Governance Meeting - April 21 @ 4:00 PM
    f. Finance Committee - April 22 @ 8:00 AM
    g. Board Business Meeting - April 23 @ 4:00 PM

Executive Session: None

18. Adjournment:

Commissioner Crystal Hawley moved to adjourn the meeting. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

The meeting was adjourned at 5:09 p.m.

ADOPTED AND APPROVED BY THE BOARD OF COMMISSIONERS, this 26th day of March 2026, the following Commissioners being present:

Chair, Ellen Delaney

Vice Chairperson, Rebecca Christoph

Secretary, Debi Clark

Commissioner

Commissioner