MID VALLEY HOSPITAL AND CLINIC
REGULAR BOARD OF COMMISSIONERS MEETING
February 26, 2025, 4:00 p.m.
Family Medical Building
Command Center

MINUTES

BOARD:

P	Ellen Delaney, Chair
P	Rebecca Christoph, RN, Vice-Chair
P	Kelly Cariker, Commissioner
E	Debi Clark, Secretary
P	Crystal Hawley, Commissioner

STAFF:

P	Andy Bertapelle CEO
P	Holly Stanley, CFO
P	Christina Wagar, COO
P	Randy Coffell, CHRO
P	Carol Neely, RN, CNO
A	Dr. Jennifer Thill, CMO
P	Dr. King, MD, Chief of Staff
A	Baron McGaha, IT Director
P	Jeff Pfeifer, Quality & Risk Director
A	Tony Hawley, Security Director
A	Jana Symonds, Rev Cycle Director
P	Lisa Eaton, EOM
A	Drake Jerald, Controller
A	Whitney Somday, Marking/Foundation

GUESTS:

P	Hunter Esmiol – Quality Manager
T	Sandy Johnson, Attorney

P = Present, E = Excused, A = Absent, T = Teams/Telephone

1. The meeting was called to order at 4:00 p.m. by Chair Ellen Delaney.

   Guest Hunter Esmiol – new employee and Quality Manager introduced himself to the Board.

2. Approval of Agenda:

Commissioner Crystal Hawley moved to accept the agenda as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

3. Public Comments:

4. Consent Agenda Items:

Commissioner Kelly Cariker moved to approve the following as presented in the Board Packet:

a. Special Meeting Minutes of January 13, 2026
b. Regular Meeting Minutes of January 20, 2026
c. Special Meeting Minutes of January 22, 2026
d. Special Meeting Minutes of February 3, 2026
e. Warrants, Vouchers, & EFTs; Bad Debts and Healthcare Assistance Program

Commissioner Rebecca Christoph seconded the motion, which passed unanimously without discussion.

5. CEO Report: CEO Andy Bertapelle provided an overview of his report, including bullet points for other Executive team members to the Board, as seen in the Board Presentation. Topics discussed included but not limited to JJCA, WSHA Advocacy Days in Olympia and Rural Health Redesign onsite meeting.

6. CFO & Finance Committee Report: CFO, Holly Stanley and the Finance Committee provided a report as seen in the Board Presentation, which included Financial Dashboards, Statistics, and Analysis for January, from the Board Packet. Additional updates included Medicare changes, Safety Net Assessment Program (SNAP) as well as Revenue Cycle updates/projects.

7. CHRO Report: CHRO, Randy Coffell provided a Personnel Overview per the Presentation and supported in the Board Packet. Highlighting 0% turnover rate to date.

8. COO Report: COO, Chris Wagar presented highlights as seen in the Presentation and Supported in the Board packet. Additionally, an update regarding the onsite visit with JJCA the Master Facilities Planning project was discussed.

9. CNO Report: CNO Carol Neely presented highlights from her report as seen in the Board Packet. A few highlights were RNEP Rural Nursing Education Program and SANE - Sexual Assault Nurse Examiner training.

10. Quality Report: Jeff Pfiefer, Quality and Risk Director reviewed slides in the Presentation with additional details included in the Board Packet.

11. CMO & Chief of Staff Report: CMO Dr. Thill, highlighted topics as seen in the Presentation with additional details found in the Board packet. Chief of Staff Dr. King provided a verbal report regarding Providers working through the Credentialling process and courtesy services.

12. Senior Leadership Report Q&A: none

13. Acceptance of Board, Medical Staff, and Administration Reports:

Commissioner Rebecca Christoph moved to accept the Board and CEO Report as presented in the Board Packet. Commissioner Crystal Hawley seconded the motion, which passed unanimously without further discussion.

Continuing Business: None

New Business: None

14. Meeting Evaluation/Announcements: Board Meetings:
    a. Med Exec Committee - March 11 @ 7:00am
    b. Internal Committee (Policy) - March 11 @ 11:30 AM
    c. Quality Board Meeting - March 18 @ 11:30 AM
    d. Executive Committee - March 20 @ 9:00 AM
    e. Board Governance Meeting - March 24 @ 4:00 PM
    f. Finance Committee - March 25 @ 8:00 AM
    g. Board Business Meeting - March 26 @ 4:00 PM

Executive Session:

Commissioner Kelly Cariker moved to convene Executive Session with regards to:

15. **RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency actions or potential litigation.**

and

16. **RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.**

Commissioner Crystal Hawley seconded the motion, which passed unanimously without further discussion.

Executive Session began at 4:45 p.m. for an estimated duration of 30 minutes. At 5:30 p.m. presiding officer Board Chair Ellen Delaney extended the executive session to an additional 15 minutes.

Commissioner Kelly Cariker moved to reconvene to a Public Session. Commissioner Crystal Hawley seconded the motion, which passed unanimously without further discussion.

The Board returned to Public Session at 5:45 p.m.

17. Return Action Following Executive Session, if required: None

18. Adjournment:

Commissioner Rebecca Christoph moved to adjourn the meeting. Commissioner Crystal Hawley seconded the motion, which passed unanimously without further discussion.

The meeting was adjourned at 5:45 p.m.

ADOPTED AND APPROVED BY THE BOARD OF COMMISSIONERS, this 26th day of March 2026, the following Commissioners being present:

Ellen Delaney

Chair, Ellen Delaney

Rebecca Christoph

Vice Chairperson, Rebecca Christoph

Debi Clark

Secretary, Debi Clark

Crystal M Hawley

Commissioner

Kelly

Commissioner