

**MID VALLEY HOSPITAL AND CLINIC  
REGULAR BOARD OF COMMISSIONERS MEETING  
January 22, 2025, 4:00 p.m.  
Family Medical Building  
Command Center**

**MINUTES**

**BOARD:**

P	Ellen Delaney, Chair
P	Rebecca Christoph, RN, Vice-Chair
P	Kelly Cariker, Commissioner

P	Debi Clark, Secretary
P	Crystal Hawley, Commissioner

**STAFF:**

P	Andy Bertapelle CEO
T	Holly Stanley, CFO
P	Christina Wagar, COO
P	Randy Coffell, CHRO
P	Carol Neely, RN, CNO
T	Dr. Jennifer Thill, CMO
P	Dr. King, MD, Chief of Staff

A	Baron McGaha, IT Director
P	Jeff Pfeifer, Quality & Risk Director
A	Tony Hawley, Security Director
P	Jana Symonds, Rev Cycle Director
P	Lisa Eaton, EOM
P	Drake Jerald, Controller
P	Whitney Somday, Marking/Foundation

**GUESTS:**

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P = Present, E = Excused, A = Absent, T = Teams/Telephone
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1. The meeting was called to order at 4:00 p.m. by Chair Ellen Delaney.
2. Approval of Agenda:

**Commissioner Debi Clark moved to accept the agenda as presented in the Board Packet. Commissioner Crystal Hawley seconded the motion, which passed unanimously without further discussion.**

**CEO Andy Bertapelle requested a change to the Agenda by removing line item #17 "Executive Session"**

**Commissioner Kelly Cariker moved to accept the agenda including proposed change to remove item #17 as proposed, Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**

3. Public Comments: None

4. Consent Agenda Items:

**Commissioner Kelly Cariker moved to approve the following as presented in the Board Packet:**

- a. Regular Meeting Minutes of December 16, 2025
- b. Regular Meeting Minutes of December 18, 2025
- c. Special Meeting Minutes of January 5, 2026
- d. Warrants, Vouchers, & EFTs; Bad Debts and Healthcare Assistance Program
- e. Medical Staff Privileges

**Commissioner Crystal Hawley seconded the motion, which passed unanimously without discussion.**

5. Board Education: Director of Revenue Cycle, Jana Symonds, (in person) and CFO Holy Stanley (via teams) presented a PowerPoint presentation on the status of Charity Care.

6. CEO Report: CEO Andy Bertapelle provided an overview of his report, including bullet points for other Executive team members to the Board, as seen in the Board Presentation.

7. CFO & Finance Committee Report: CFO, Holly Stanley and Finance Committee report as presented in the Board Presentation, which included Financial Dashboards, Statistics, and Analysis for November, from the Board Packet. Other updates include upcoming Wipfli Audits dates.

8. CHRO Report: CHRO, Randy Coffell provided a Personnel Overview per the Presentation and supported in the Board Packet, highlighting vacancies, travel, employee referrals and HR events and projects.

9. COO Report: COO, Chris Wagar presented highlights as seen in the Presentation and supported in the Board packet, with highlights from the Cybersecurity Conference, updates to Walkin Clinic changes, as well as completion of the FMB ramp and Trango Bus Stop shelter.

Also noted was an error on the Agenda whereby former Commissioner Evon LaGrou is still listed on a committee line.

10. CNO Report: CNO Carol Neely presented highlights from her report as seen in the Board Packet. The topic of TRC Training collaboration was shared.

11. Quality Report: Jeff Pfeifer, Quality and Risk Director reviewed slides in the Presentation with additional details included in the Board Packet highlighting the Compiled data from 2025.
12. CMO & Chief of Staff Report: CMO Dr. Thill, discussed highlighted topics as seen in the Presentation with additional details found in the Board packet. Chief of Staff Dr. King provided a verbal report regarding a new 2-year Credentialing system and the formation of the Advanced Practice Provider committee that will be chaired by Josh G.
13. Senior Leadership Report Q&A: none
14. Acceptance of Board, Medical Staff, and Administration Reports:  
**Commissioner Debi Clark moved to accept the Board and CEO Report as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.**
15. New Business: Resolution 719 Cancellation of Warrants: Chair Ellen Delaney submitted Resolution 719 to be voted on.

**Commissioner Kelly Cariker moved to adopt Resolution 719, as presented, in the Board Packet. Commissioner Crystal Hawley seconded the motion, which passed unanimously without further discussion.**

16. Meeting Evaluation/Announcements: Board Meetings:
  - a. Internal Committee (Policy) - February 11 @ 11:30 AM
  - b. External Committee - February 17 @ 12:00 PM
  - c. Quality Board Meeting - February 18 @ 11:30 AM
  - d. Executive Committee - February 20 @ 9:00 AM
  - e. Board Governance Meeting - February 24 @ 4:00 PM
  - f. Finance Committee - February 25 @ 8:00 AM
  - g. Board Business Meeting - February 26 @ 4:00 PM

17. Executive Session: None
18. Return Action Following Executive Session, if required: None
19. Adjournment:

**Commissioner Rebecca Christoph moved to adjourn the meeting. Commissioner Crystal Hawley seconded the motion, which passed unanimously without further discussion.**

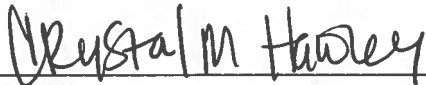
The meeting was adjourned at 5:02 p.m.

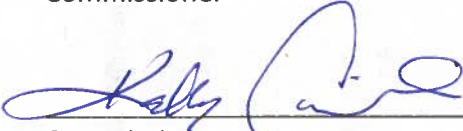
**ADOPTED AND APPROVED BY THE BOARD OF COMMISSIONERS**, this 26th day of February 2026, the following Commissioners being present:

  
Chair, Ellen Delaney

  
Vice Chairperson, Rebecca Christoph

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Secretary, Debi Clark

  
Commissioner

  
Commissioner