

**MID VALLEY HOSPITAL AND CLINIC
REGULAR BOARD OF COMMISSIONERS MEETING**

July 24, 2025, 4:00 p.m.

Family Medical Building Conference Room C/D and via Teams

MINUTES

BOARD:

P	Ellen Delaney, Chair
P	Rebecca Christoph, RN, Vice-Chair
P	Evon LaGrou, Member

P	Debi Clark, Secretary
P	Crystal Hawley

STAFF:

P	Andy Bertapelle CEO
P	Holly Stanley, CFO & Interim CEO
P	Christina Wagar, COO & Interim CEO
P	Randy Coffell, HR Director
P	Carol Neely, RN, Director of Nursing
P	Tiffany Keeton, ER/Acute Care Manager

P	Dr. Jennifer Thill, CMO
E	Jeff Pfeifer, Quality Director
P	Dr. King, MD, Chief of Staff
P	Drake Jerald, Controller
P	Lisa Eaton, EOM

GUESTS:

T	Jim Chesemore, IMA Northwest
T	Sandy Johnson, Attorney (Executive Session)

P = Present, E = Excused, A = Absent, T = Teams/Telephone

1. The meeting was called to order at 4:00 p.m. by Chair Ellen Delaney.
2. **Approval of Agenda:** CEO Andy Bertapelle requested approval without item D “Medical Staffing Privileges.” **Commissioner Debi Clark moved to accept the agenda as presented in the Board Packet and with item “D” removed. Commissioner Evon LaGrou seconded the motion, which passed unanimously without further discussion.**
3. **Public Comments:** None

4. Consent Agenda Items: Commissioner Evon LaGrou moved to approve the following as presented in the Board Packet:

- a. Regular Meeting Minutes of June 19,2025
- b. Regular Meeting Minutes of July 8, 2025
- c. Warrants, Vouchers, & EFTs; Bad Debts and Healthcare Assistance Program
- d. ~~Medical Staff Privileges~~

Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

5. Board Education: Education Presentation: Jim Chesemore, Commercial Account Executive, IMA Northwest presented on Insurance Trends 2025 via teams and as seen in the board packet.
6. CEO Report: CEO Andy Bertapelle provided an overview of his report to the Board, as seen in the Board Packet.
7. CFO & Finance Committee Report: CFO, Holly Stanley and Finance Committee report as presented in the Board Packet, which included Financial Dashboards, Statistics, and Analysis.
8. COO Report: COO, Chris Wagar provided a Verbal report on several subjects, including but not limited to, Maintenance Workload (busy), Swap move offices- Administration and Nursing Administration, CT Scanner replacement- August 18th, Mobile CT scanner, Employee BBQ, Securing Software – Versabadge, Lab Analyzer Replacement process, Rehab Visions – extending Travelers and Whitney Somday -New Marketing and Foundations working several projects including Stampede Booth. An update on the Clinic was also verbally presented which included New Providers start dates, space adjustments, stats on visits and Pop Health.
9. Quality and Patient Experience Report: Quality Director Jeff Pfeifer was not in attendance; however, the Quality report was included in the Board Packet.
10. CMO & Chief of Medical Staff Reports: Dr. Jennifer Thill, CMO, reviewed the CMO report as presented in the Board Packet, as well as shared information on various Quality projects. Dr. Thill shared the monthly CMO Corner which will be included in her report going forward. Dr. King, Chief of Medical Staff, provided a verbal report discussing the departure of Dr. Gilliam, creation of an Advanced Practice Providers Committee with the individual having a seat on MEC.
11. Senior Leadership Report Q&A: No questions

12. Acceptance of Board, Medical Staff, and Administration Reports: Commissioner **Rebecca Christoph** moved to accept Board, Medical Staff, and Administration Reports as presented in the Board Packet and verbally by the administrative staff. Commissioner **Evon LaGrou** seconded the motion, which passed unanimously without further discussion.

13. New Business: Resolution 707 Cancellation of Warrants: Chair **Ellen Delaney** submitted Resolution 707, Cancellation of Warrants, for approval by the Board of Commissioners.

Commissioner Evon LaGrou moved to adopt Resolution 707 as presented in the Board Packet. Commissioner **Debi Clark** seconded the motion, which passed unanimously without further discussion.

14. New Business: Strategic Planning Process: CEO **Andy Bertapelle**, provided an overview of a 3-5 year Strategic Plan, including an Engagement Agreement with TR Strategic Services. At some point there will be an off-site meeting with BOC and Leadership members. Once the plan is ready it will be brought to the Commissioners for approval.

15. New Business: Leadership/Organizational Structure: CEO **Andy Bertapelle** presented the New Leadership/Organizational Structure being implemented that will assist in adapting to new challenges and provide Opportunities for growth and communication. A new org chart was shared as a visual aid to these changes.

16. Meeting Evaluation/Announcements: Board Meetings:

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|--------------------------------|----------------------|
| a. Facilities Committee | - July 1 @ 3:45 PM |
| b. Board Governance Meeting | - July 8 @ 4:00 PM |
| c. Internal Committee (Policy) | - July 9 @ 11:30 AM |
| d. Quality Committee | - July 16 @ 12:30 PM |
| e. Executive Committee | - July 18 @ 9:00 AM |
| f. Finance Committee | - July 22 @ 3:45 PM |
| g. Med Staff | - July 24 @ 7:30 AM |
| h. Board Business Meeting | - July 24 @ 4:00 PM |
| i. Safety Committee | - July 29 @ 12:00 PM |

17. Upcoming Board Education:

- a. August – Information Systems/Cybersecurity

Executive Session:

Commissioner Rebecca Christoph moved to convene Executive Session. Commissioner **Evon LaGrou** seconded the motion, which passed unanimously without further discussion.

Executive Session began at 5:43 p.m. for an estimated duration of 15 minutes. At 5:58 p.m. presiding officer Board Chair Ellen Delaney extended the executive session an additional 10 minutes.

18. RCW 42.30.110 (1)(i)(ii)– Matters of Litigation

Commissioner Evon LaGrou moved to reconvene to a Public Session. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

The Board returned to Public Session at 6:02 p.m.

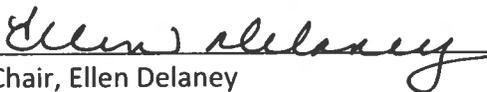
19. Return Action Following Executive Session, if required: None

20. Adjournment:

Commissioner Evon LaGrou moved to adjourn the meeting. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

The meeting was adjourned at 6:03 p.m.

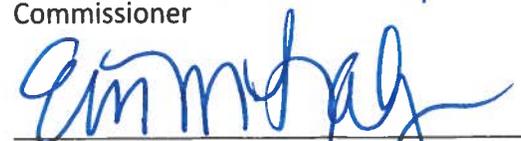
ADOPTED AND APPROVED BY THE BOARD OF COMMISSIONERS, this 28th day of August 2025, the following Commissioners being present:


Chair, Ellen Delaney


Vice Chairperson, Rebecca Christoph


Secretary, Debi Clark


Commissioner


Commissioner