

MID VALLEY HOSPITAL AND CLINIC
REGULAR BOARD OF COMMISSIONERS MEETING
May 29, 2025, 4:00 p.m.
Family Medical Building Conference Room C/D and via Teams

MINUTES

BOARD:

P	Ellen Delaney, Chair
P	Rebecca Christoph, RN, Vice-Chair
T	Evon LaGrou, Member

P	Debi Clark, Secretary

STAFF:

P	Andy Bertapelle CEO
E	Holly Stanley, CFO & Interim CEO
P	Christina Wagar, COO & Interim CEO
P	Randy Coffell, HR Director
P	Carol Neely, RN, Director of Nursing
P	Jay Lapratt, Pharmacy Director

P	Dr. Jennifer Thill, CMO
P	Jeff Pfeifer, Quality Director
P	Dr. King, MD, Chief of Staff
P	Drake Jerald, Controller
P	Lisa Eaton, EOM
P	Teresa Cutchie, Trauma /Acute Care

GUESTS:

P	Crystal Hawley
P	Pam Blevins

P = Present, E = Excused, A = Absent, T = Teams/Telephone

1. The meeting was called to order at 4:00 p.m. by Chair Ellen Delaney.
2. Approval of Agenda: CEO Andy Bertapelle requested item #12A be added regarding Commissioner Candidate . **Commissioner Rebecca Christoph moved to accept the agenda as presented in the Board Packet, including the addition of item #12A Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**
3. Public Comments: None

4. **Consent Agenda Items: Commissioner Debi Clark moved to approve the following as presented in the Board Packet:**

- a. Regular Meeting Minutes of April 24, 2025
- b. Regular Meeting Minutes of May 13, 2025
- c. Warrants, Vouchers, & EFTs; Bad Debts and Healthcare Assistance Program

Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

5. **Board Education: Education Presentation:** Jay Lapratt, Pharmacy Director, provided a verbal presentation containing several topics, including but not limited to, Pharmacy data, Staffing, Rounds, Control Substances, Update on State rules, Pyxis upgrade, larger frig and expansion of the 340b program.
6. **CEO Report:** CEO Andy Bertapelle provided an overview of his report to the Board, as seen in the Board Packet.
7. **CFO & Finance Committee Report:** Controller Drake Jerald reviewed the CFO and Finance Committee report as presented in the Board Packet, which included Financial Dashboards, Statistics, and Analysis.
8. **Quality and Patient Experience Report:** Quality Director Jeff Pfeifer reviewed the Quality report as presented in the Board Packet.
9. **CMO & Chief of Medical Staff Reports:** Dr. Jennifer Thill, CMO, reviewed the CMO report as presented in the Board Packet and shared the status of General Surgeon interviews. Dr. King, Chief of Medical Staff, provided a verbal report discussing the addition of a Vice Chief of Staff, as well as, Mid-level provider will be joining the Med Staff meeting in July.
10. **Senior Leadership Report Q&A:** No Questions
11. **Acceptance of Board, Medical Staff, and Administration Reports:** **Commissioner Debi Clark moved to accept Board, Medical Staff, and Administration Reports as presented in the Board Packet and verbally by the administrative staff. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.**
12. **Continuing Business: Vacant Commissioner Seat and 12A Commissioner Candidate:** CEO Andy Bertapelle explained the process for filling former Commissioner Dr. Johnson's seat, the role of Auditors office and candidate Crystal Hawley.
13. **New Business Resolution 705 Sale of Surplus Property:** Sale of Surplus was presented by Chair Ellen Delaney for approval by the Board of Commissioners.

Commissioner Debi Clark moved to adopt Resolution 705 as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

14. New Business Resolution 706, Cancellation of Warrants: Chair Ellen Delaney submitted Resolution 706, Cancellation of Warrants, for approval by the Board of Commissioners.

Commissioner Rebecca Christoph moved to adopt Resolution 706 as presented in the Board Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

15. New Business, Approve Ratified Union Contracts: HR Director Randy Coffell provided and overview of the new Union Contract. Commissioner Evon LaGrou asked about some of the wage increases.

Commissioner Evon LaGrou moved to approve the Ratified Union Contracts as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

16. Meeting Evaluation/Announcements: Board Meetings:

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| a. Board Governance Meeting | - June 10 @ 4:00 PM |
| b. Internal (Policy) Committee | - June 11 @ 11:30 AM |
| c. Executive Committee | - June 13 @ 9:00 AM |
| d. Finance Committee | - June 17 @ 3:45 PM |
| e. External Committee | - June 18 @ 10:00 AM |
| f. Quality BOC Meeting | - June 18 @ 11:30 AM |
| g. Board Business Meeting | - June 19 @ 4:00 PM |
| h. Facilities Committee | - July 1 @ 3:45 PM |
| i. Quality Committee | - July 16 @ 12:30 PM |

Executive Session:

Commissioner Rebecca Christoph moved to convene Executive Session. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

Executive Session began at 4:47 p.m. for an estimated duration of 15 minutes. At 5:13 p.m. presiding officer Board Chair Ellen Delaney extended the executive session an additional 15 minutes.

17. RCW 42.30.110 (1)(i)(i)(ii)– Matters of Litigation

18. RCW 42.30.110 (1) (b)(c) – Matters of Real Estate

Commissioner Rebecca Christoph moved to reconvene to a Public Session. Commissioner Evon LaGrou seconded the motion, which passed unanimously without further discussion.

The Board returned to Public Session at 5:26 p.m.

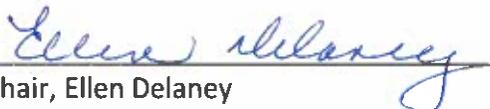
19. Return Action Following Executive Session, if required: None

20. Adjournment:

Commissioner Rebecca Christoph moved to adjourn the meeting. Commissioner Evon LaGrou seconded the motion, which passed unanimously without further discussion.

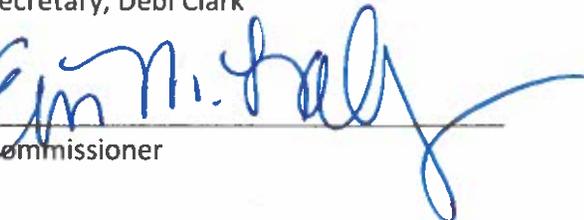
The meeting was adjourned at 5:28 p.m.

ADOPTED AND APPROVED BY THE BOARD OF COMMISSIONERS, this 19th day of June 2025, the following Commissioners being present:


Chair, Ellen Delaney


Vice Chairperson, Rebecca Christoph


Secretary, Debi Clark


Commissioner

Commissioner