

**MID VALLEY HOSPITAL AND CLINIC
REGULAR BOARD OF COMMISSIONERS MEETING**
June 19, 2025, 4:00 p.m.
Family Medical Building Conference Room C/D and via Teams

MINUTES

BOARD:

P	Ellen Delaney, Chair	P	Debi Clark, Secretary
P	Rebecca Christoph, RN, Vice-Chair		
P	Evon LaGrou, Member		

STAFF:

P	Andy Bertapelle CEO	T	Dr. Jennifer Thill, CMO
P	Holly Stanley, CFO & Interim CEO	P	Jeff Pfeifer, Quality Director
P	Christina Wagar, COO & Interim CEO	P	Dr. King, MD, Chief of Staff
P	Randy Coffell, HR Director	P	Drake Jerald, Controller
P	Carol Neely, RN, Director of Nursing	P	Lisa Eaton, EOM

GUESTS:

T	David Imus - WIPFLI

P = Present, E = Excused, A = Absent, T = Teams/Telephone

1. The meeting was called to order at 4:00 p.m. by Chair Ellen Delaney.
2. Approval of Agenda: CEO Andy Bertapelle requested item #12A be added regarding Commissioner Candidate . **Commissioner Debi Clark moved to accept the agenda as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.**
3. Public Comments: None
4. Consent Agenda Items: **Commissioner Evon LaGrou moved to approve the following as presented in the Board Packet:**

- a. Regular Meeting Minutes of May 29,2025
- b. Regular Meeting Minutes of June 10, 2025
- c. Warrants, Vouchers, & EFTs; Bad Debts and Healthcare Assistance Program
- d. Medical Staff Privileges

Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

5. Board Education: Education Presentation: David Imus, CPA, Senior Manager, Healthcare for WIPFLI presented Audit results for Year Ended December 31, 2024 via teams and as seen in the board packet
6. Upcoming Board Education:
 - a. July – Insurance Trends Presentation- Pending
 - b. August – Information Systems/Cybersecurity
7. CEO Report: CEO Andy Bertapelle provided an overview of his report to the Board, as seen in the Board Packet, as well as, read his Weekly message that is sent to all staff.
8. CFO & Finance Committee Report: Controller Drake Jerald reviewed the CFO and Finance Committee report as presented in the Board Packet, which included Financial Dashboards, Statistics, and Analysis.
9. Quality and Patient Experience Report: Quality Director Jeff Pfeifer reviewed the Quality report as presented in the Board Packet.
10. CMO & Chief of Medical Staff Reports: Dr. Jennifer Thill, CMO, reviewed the CMO report as presented in the Board Packet and shared the status of General Surgeon. New ER Doctor and negotiation for a new FP/OB provider. Dr. King, Chief of Medical Staff, provided a verbal report discussing several providers are to be re-privilege. Med Staff meeting in July.
11. Senior Leadership Report Q&A: Some questions that were addressed by Senior Leadership were as follows:
 - a. HR Director Randy Coffell -Number of Vacancies 40 and currently 20-25 travelers
 - b. CNO Carol Neely -Nursing staffing is still a struggle
 - c. COO Chris Wagar -Struggle with Radiology in the Clinic
 - d. CEO Andy Bertapelle – informed of office moves
12. Acceptance of Board, Medical Staff, and Administration Reports: **Commissioner Debi Clark moved to accept Board, Medical Staff, and Administration Reports as presented in the Board Packet and verbally by the administrative staff. Commissioner Evon LaGrou seconded the motion, which passed unanimously without further discussion.**

13. New Business Conflict of Interest Board of Commissioners: The policy was reviewed

14. Meeting Evaluation/Announcements: Board Meetings:

- a. Facilities Committee - July 1 @ 3:45 PM
- b. Board Governance Meeting - July 8 @ 4:00 PM
- c. Internal Committee (Policy) - July 9 @ 11:30 AM
- d. Quality Committee - July 16 @ 12:30 PM
- e. Executive Committee - July 18 @ 9:00 AM
- f. Finance Committee - July 22 @ 3:45 PM
- g. Med Staff - July 24 @ 7:30 AM
- h. Board Business Meeting - July 24 @ 4:00 PM
- i. Safety Committee - July 29 @ 12:00 PM

Executive Session:

Commissioner Rebecca Christoph moved to convene Executive Session.

Commissioner Evon LaGrou seconded the motion, which passed unanimously without further discussion.

Executive Session began at 5:00 p.m. for an estimated duration of 15 minutes.

15. RCW 42.30.110 (1)(i)(i)(ii)– Matters of Litigation

16. RCW 42.30.110 (1) (b)(c) – Matters of Real Estate

Commissioner Evon LaGrou moved to reconvene to a Public Session. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

The Board returned to Public Session at 5:15 p.m.

17. Return Action Following Executive Session, if required: None

18. Adjournment:

Commissioner Rebecca Christoph moved to adjourn the meeting. Commissioner Evon LaGrou seconded the motion, which passed unanimously without further discussion.

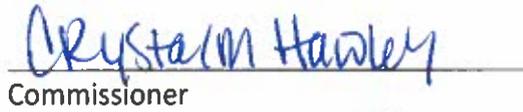
The meeting was adjourned at 5:15 p.m.

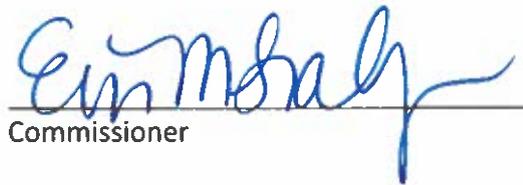
ADOPTED AND APPROVED BY THE BOARD OF COMMISSIONERS, this 24th day of July 2025, the following Commissioners being present:


Chair, Ellen Delaney


Vice Chairperson, Rebecca Christoph


Secretary, Debi Clark


Commissioner


Commissioner