

**MID VALLEY HOSPITAL AND CLINIC
REGULAR BOARD OF COMMISSIONERS MEETING**

March 27, 2025, 4:00 p.m.

Family Medical Building Conference Room C/D and via Teams

MINUTES

BOARD:

P
P
T

Ellen Delaney, Chair
Rebecca Christoph, RN, Vice-Chair
Evon LaGrou, Member

P

Debi Clark, Secretary

STAFF:

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P
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P
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P

Andy Bertapelle Incoming CEO
Holly Stanley, CFO & Interim CEO
Christina Wagar, COO & Interim CEO
Randy Coffell, HR Director
Carol Neely, RN, Director of Nursing

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P

Dr. Jennifer Thill, CMO
Jeff Pfeifer, Quality Director
Dr. King, MD, Chief of Staff
Drake Jerald, Controller
Lisa Eaton, EOM
Chris Martin, OR Manager

GUESTS:

T

Sandy Johnson, Attorney

P = Present, E = Excused, A = Absent, T = Teams/Telephone

1. The meeting was called to order at 4:00 p.m. by Chair Ellen Delaney.
2. Approval of Agenda: **Commissioner Debi Clark moved to accept the agenda. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.**
3. Public Comments: None
4. Consent Agenda Items: **Commissioner Rebecca Christoph moved to approve the following as presented in the Board Packet:**
 - a. Regular Meeting Minutes of February 27, 2025
 - b. Regular Meeting Minutes of March 13, 2025
 - c. Warrants, Vouchers, & EFTs; Bad Debts and Healthcare Assistance Program
 - d. Medical Staff Privileges

Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

5. Board Education: Security Department Presentation: Chris Martin, OR Manager provided a verbal presentation that included statistical data, OR workflow, equipment needs, recent equipment acquisitions, as well as, the ongoing Staffing hires and needs.
6. Co-CEO Report: Co-CEOs Holly Stanley and Christina Wagar reviewed the Co-CEO Report as presented in the Board Packet. It highlights several topics, including, but not limited to, the recertification from the DNV, Immigration Enforcement, OB services, SNAP, OB provider issues and Cardiac Rehab status.
7. CFO & Finance Committee Report: CFO Holly Stanley reviewed the CFO and Finance Committee report as presented in the Board Packet, which included Financial Dashboards, Statistics, and Analysis.
8. Quality and Patient Experience Report: Quality Director Jeff Pfeifer reviewed the Quality report as presented in the Board Packet.
9. CMO & Chief of Medical Staff Reports: Dr. King, Chief of Medical Staff, provided a verbal report discussing the Peer Review Policy, OPPE DNV recommendations, revision of the Med Staff Agenda and continued work on By-Law Revisions. Dr. Jennifer Thill, CMO, reviewed the CMO report as presented in the Board Packet.
10. Senior Leadership Report Q&A: No Questions
11. Acceptance of Board, Medical Staff, and Administration Reports: **Commissioner Debi Clark moved to accept Board, Medical Staff, and Administration Reports as presented in the Board Packet and verbally by the administrative staff. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.**
12. Continuing Business: May Board Date: **Commissioner Rebecca Christoph moved to accept the May Board of Commissioner's Regularly scheduled date change from May 26th to May 29 as presented in the Board Report. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**
13. Continuing Business: Resolution 697: Sale of Surplus Real Estate (Vacant Haussler lots):
ON HOLD
14. New Business: New board Member Onboarding Checklist. A checklist that Commissioner Debi Clark and HR Director Randy Coffell assembled will be discussed at the next Regular Board Meeting, April 8, 2025.

15. New Business: Resolution 701: Cancellation of Warrants: Co-CEO & CFO Holly Stanley submitted Resolution 701, Cancellation of Warrants, for approval by the Board of Commissioners.

Commissioner Debi Clark moved to adopt Resolution 701 as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion, which passed unanimously without further discussion.

16. New Business: Resolution 702: Sale of Surplus Assets: Co-CEO & CFO Holly Stanley submitted Resolution 702, Surplus of Assets, for approval by the Board of Commissioners.

Commissioner Rebecca Christoph moved to adopt Resolution 702 as presented in the Board Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

17. Meeting Evaluation/Announcements: Board Meetings:

- a. Facilities Committee - April 1 @ 3:45 PM
- b. **Board Governance Meeting** - April 8 @ 4:00 PM
- c. Internal (Policy) Committee - April 9 @ 1130 AM
- d. External Committee - April 15 @ 3:45 PM
- e. Quality BOC Committee - April 16 @11:30 AM
- f. Quality Committee - April 16 @ 12:30 PM
- g. Executive Committee - April 18 @ 9:00 AM
- h. Finance Committee - April 22 @ 3:45 PM
- i. **Board Business Meeting** - April 24 @ 4:00 PM

Executive Session:

Commissioner Rebecca Christoph moved to convene Executive Session. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

Executive Session began at 5:00 p.m.

18. RCW 42.30.110 (1)(g) – Matters of Performance Review of a Public Employee

19. RCW 42.30.110 (1)(i)(ii)– Matters of Litigation

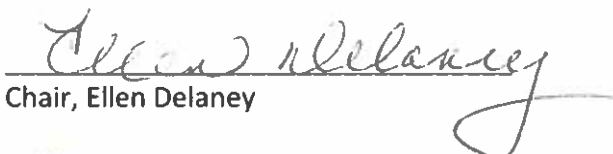
Commissioner Rebecca Christoph moved to reconvene to a Public Session. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.

20. Return Action Following Executive Session, if required: None

21. Adjournment:

Commissioner Rebecca Christoph moved to adjourn the meeting. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion. The meeting was adjourned at 5:15 p.m.

ADOPTED AND APPROVED BY THE BOARD OF COMMISSIONERS, this 24th day of April 2025, the following Commissioners being present:


Chair, Ellen Delaney


Vice Chairperson, Rebecca Christoph


Secretary, Debi Clark


Commissioner

Commissioner