

**OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT #3  
MID VALLEY HOSPITAL AND CLINIC  
BOARD OF COMMISSIONERS MEETING**  
February 22, 2024, 5:30 p.m.  
Family Medical Building Conference Room C/D and via Teams

**MINUTES**

**BOARD:**

P	Richard Johnson, Ed.D, Chair	P	Rebecca Christoph, RN, Secretary
P	Ellen Delaney, Vice-Chair	P	Debi Clark, Member
T	Evon LaGrou, Member		

**STAFF:**

P	John White, CEO	T	Dr. Jennifer Thill, CMO
P	Holly Stanley, CFO		Vacant, Marketing/PR Director
P	Carol Neely, RN, Director of Nursing	T	Pat McKinnon, RN, Quality Director
P	Randy Coffell, HR Director	P	Dr. Dan King, MD, Chief of Staff
	Vacant, Clinic Administrator	T	Drake Jerald, Asst. Controller
P	Chris Wagar, COO		
P	Lisa Eaton, Administration Office Manager		

**GUESTS:**

P	Sandy Johnson, Attorney (Exec Session)
P	Dr. Joseph Love, MVH Radiologist

P = Present, E = Excused, A = Absent, T = Teams
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1. Meeting was called to order at 5:30pm by Chair Dr. Richard Johnson.
2. Acceptance/Changes to Agenda.  
**Motion was by Commissioner Ellen Delaney to accept the agenda as presented in the Board Packet. Commissioner Debi Clark seconded the motion, which passed unanimously without further discussion.**
3. Public Comments: **None made.**
4. Consent Agenda Items: **Commissioner Debi Clark moved to approve the following as presented in the Board Packets:**

- a. Regular Meeting Minutes of January 25, 2024, noting correction of meeting date in initially submitted Board Packet; and
- b. Warrants & Vouchers, EFTs; Bad Debts, Healthcare Assistance Program

**Commissioner Ellen Delaney seconded the motion which passed unanimously without further discussion.**

5. Board Education: MVH Radiology Practice; Introduction of Dr. Joseph Love. Dr. Love provided a verbal report to the board which included his job history in Okanogan County with Wenatchee Valley Clinic, now Confluence, and focus of his current and future radiology practice with MVH. MVH now has double the onsite radiologist coverage that it had in the past, increasing our ability to retain procedural radiology work in Omak rather than patients having to travel outside the county.
6. Continuing Business: CEO John White updated the board with the status of the Reproductive Privacy Act as seen in the Board Packet. The District awaits response from the Washington State Attorney General on its January 15, 2024 letter.
7. Continuing Business: CEO John White shared, as seen in the BOC packet, a status update on the subject of Okanogan County Collaborative Healthcare Activities Planning, as well additional steps going forward. Future action will likely include adoption of an interlocal agreement and a meeting among the executive committees of all three hospital districts.
8. New Business: CEO John White discussed the Anesthesia Service Request for Proposal Process as seen in the Board packet, for informational purposes only. The Board will be asked to take action in a future meeting to renew the District's anesthesia coverage.
9. New Business: CEO John White submitted Resolution 677, Surplus of Assets for approval by the Board of Commissioners.

**Commissioner Rebecca Christoph moved to adopt Resolution 677 as presented in the Packet. Commissioner Ellen Delaney seconded the motion, which passed unanimously without further discussion.**

## **STAFF REPORTS**

10. CEO & Facilities Committee Report: CEO John White presented the CEO report as seen in the Board packet. No Facilities Committee took place in December.
11. Finance Committee and CFO Reports: CFO Holly Stanley shared the CFO report and the Finance Committee report as seen in the Board Packet.

12. Financial Statements, Statistics and Analysis: CFO Holly Stanley shares December 2023 Financial Dashboard, Statistics and Analysis as presented in the Board Packet. Holly notes these are preliminary financial statements and will remain in that status until the final 2023 Medicare Cost Report is completed and any 2023 Financial Audit adjustments posted, likely on or about June 1, 2024. The Medicare Cost report filing requirement is no later than May 31, 2024.
13. COO, Clinic & Facilities: COO Chris Wagar provided her current priorities and Updates from the Operations Department as seen in the Board Packet.
14. CNO Report: CNO Carol Neely presented updates on several subjects including recruiting and education as provided in the Board packet.
15. Human Resources Report: HR: HR Director Randy Coffell presented his HR report as included in the packet.
16. Quality and Patient Experience Report: Director of Quality Pat McKinnon updated the Board, via teams, on her report as included in the packet.
17. Marketing and PR, External Committee Reports: CEO John White summarized some items that would be discussed in the External Committee Meeting next week. New PR and Business Development Manager Jonathan Umana continues to devote his time to HR while his former position is being filled, transitioning more fully into his new role over the coming months.
18. CMO & Chief of Medical Staff Reports: CMO Dr. Thill discussed with the Board several subjects as listed in the Board Packet. Chief of Staff Dr. King provided a verbal report that updated the Board on the status of the Medical Staff Policy on consultations, as well as Electronic credentialing and Rewriting the Med Staff Bylaws to include the Residents. The Med staff also enjoyed having breakfast provided at their quarterly meeting.
19. Acceptance of Board, Medical Staff, and Administration Reports. **Commissioner Debi Clark moved to accept Administration Reports and Medical Staff reports as presented. Commissioner Ellen Delaney seconded the motion which passed unanimously without further discussion.**
20. Commissioner's Open Discussion, Meeting Evaluation and Planning for Future Meetings. There was no discussion among the Commissioners.

21. Executive Session:

As permitted by RCW sections cited on the meeting Agenda:

**Commissioner Ellen Delaney moved to convene Executive Session. Commissioner Debi Clark seconded the motion which passed unanimously without further discussion.**

a. Executive Session began at 7:12PM, an extension was agreed upon at 8:12 PM

**Commissioner Evon LaGrou moved to Adjourn Executive Session and return to Regular Session. Commissioner Ellen Delaney seconded the motion which passed unanimously without further discussion.**

b. Return to Public Session at 8:24PM

22. Adjournment: There being no further action to come before the commission,

**Commissioner Evon LaGrou moved to adjourn the meeting. Commissioner Ellen Delaney seconded the motion which passed unanimously without further discussion.**

**The meeting was adjourned at 8:25 PM.**

  
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Chairperson

  
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Secretary

  
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Vice Chairperson

  
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Commissioner

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Commissioner