

**MID VALLEY HOSPITAL AND CLINIC
BOARD OF COMMISSIONERS MEETING**

September 28, 2023, 5:30 p.m.

Family Medical Building Conference Room C/D and via Teams

MINUTES

BOARD:

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| X | Richard Johnson, Ed.D, Chair |
| X | Ellen Delaney, Vice-Chair |
| X | Evon LaGrou, Member |

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| X | Rebecca Christoph, RN, Secretary |
| X | Debi Clark, Member |

STAFF:

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| X | John White, CEO |
| X | Holly Stanley, CFO |
| X | Carol Neely, RN, Director of Nursing |
| X | Randy Coffell, HR Director |
| X | Dianna Osborne, RN, Clinic Administrator |
| X | Lisa Eaton, Administration Office Manager |

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| X | Dr. Jennifer Thill, CMO, <i>teams</i> |
| X | Alan Craft, Marketing/PR Director <i>teams</i> |
| X | Pat McKinnon, RN, Quality Director <i>teams</i> |
| X | Robie Sterling, MD, Chief of Staff, <i>teams</i> |
| X | Carrie Anthony, Controller |
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GUESTS:

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| X | Sandy Johnson, Attorney – <i>teams</i> |
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| X | Dianna Creveling – employee |
| X | Linda Diaz – Notary |

1. Meeting was called to order at 5:30pm by Chair, Dr. Richard Johnson

2. Acceptance/Changes to Agenda.
Motion by Commissioner Ellen Delaney to accept the Agenda as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion which passed unanimously without further discussion.

3. Public Comments: **Dianna Creveling, employee requested and received a copy of the Board Packet.**

4. **Consent Agenda Items: Commissioner Rebecca Christoph moved to approve the following as presented in the Board Packets:**

- a. Regular Meeting Minutes of August 24, 2023
- b. Warrants, Bad Debts, Uncompensated Care, Healthcare Assistance Program, EFTs
- c. Policy Approval as included in the Board Packet supplemental information
- d. Medical Staff Membership and Privileging Recommendations.

Commissioner Evon LaGrou seconded the motion which passed unanimously without further discussion.

5. **Board Education: None Planned**

6. **Continuing Business: Consideration of Nominations and Appointment to Commissioner #4 Position; Oath of Office. Chair, Dr. Richard Johnson, welcomes Nominee, Debi Clark to the meeting.**

Commissioner Ellen Delaney moved to Appoint Nominee Debi Clark to the Commissioner #4 Position as presented in the Board of Commissioners Packet. Commissioner Evon LaGrou seconded the motion which passed unanimously without further discussion.

Notary, Linda Diaz administers Oath of Office and swears Debi Clark in as Commissioner #4, Okanogan County Public Hospital District #3. Ms. Clark takes her seat on the commission.

7. **Continuing Business: Budget 2024 Process Overview. CEO, John White reviewed the 2024 Board Budget Process as seen in the Board Packet.**

8. **New Business: CEO, John White submitted the approval for Renewal of Property Insurance Policy, from current insurer QBE. Supplemental documentation provided.**

Commissioner Ellen Delaney moved to authorize CEO John White to execute a renewal of the District's property insurance policy with QBE, as presented. Commissioner Evon LaGrou seconded the motion which was passed unanimously without further discussion.

9. **New Business: CEO, John White Submitted Resolution 667, Surplus Assets for approval by the Board of Commissioners.**

Commission Evon LaGrou moved to adopt Resolution 667 as presented. Commissioner Rebecca Christoph seconded the motion which was passed unanimously without further discussion.

10. New Business: CEO John White Submitted Resolution 668, to cancel warrants not presented for payment within one year of their issues for approval by the Board of Commissioners.

Commissioner Evon LaGrou moved to adopt Resolution 668 as presented. Commissioner Rebecca Christoph seconded the motion which was passed unanimously without further discussion.

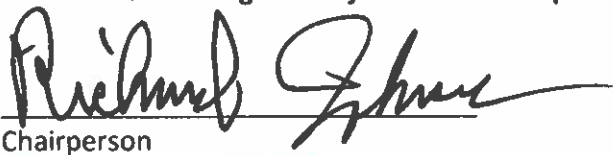
11. New Business: CEO John White Submitted Resolution 669 Updating the Regular Meeting Calendar for 2023-2024, per the supporting documentation as presented.

Commissioner Evon LaGrou moved to adopt Resolution 669 as presented. Commissioner Debi Clark seconded the motion which was passed unanimously without further discussion.

STAFF REPORTS

12. CEO Report: CEO John White presented the CEO report as seen in the Board Packet. Facilities committee toured the Hospital campus. Discussion on repairs for the north entrance ramp at the FMB building were discussed.
13. Finance Committee and CFO Reports: CFO Holly Stanley shared the CFO & Finance reported as included in the Board Packet.
14. Financial Statements, Statistics and Analysis: CFO Holly Stanley presented the Financial Statements, Statistics and Analysis with supporting charts and Dashboard that are available for review in the Board Packet.
15. Nursing/Patient Care Services Report: CNO Carol Neely presented her report as seen in the board packet.
16. Clinic Administrator Report: Clinic Administrator Dianna Osborne shared a Clinic Report as seen in the packet and noted the recent Washington State Department of Health Provider-Based Rural Health Clinic licensure Survey. The Statement of Deficiencies and any necessary Plan of Correction will be communicated to the Board at the October meeting.
17. Human Resources Report: HR Director Randy Coffell presented his HR Report and contained in the packet.

18. Quality and Patient Experience Report: Director of Quality Pat McKinnon updated the Board (via teams) on her report as included in the packet.
19. Marketing Report: Director of Marketing Alan Craft provided updates (via teams) on various projects and events, as are listed, in his Board report in the packet.
20. CMO and Chief of Medical Staff: CMO Dr. Jennifer Thill provided a verbal update and report (via teams) that included various staffing changes, FastTrack, ER Ultrasound and schedule for Hospitalists. Chief of Medical Staff, Dr. Sterling, presented a verbal report that included, but was not limited to Services, Staffing, Collaborations w/FHC and Upcoming education opportunities.
21. Acceptance of Board, Medical Staff, and Administration Reports. **Commissioner Ellen Delaney moved to accept Administration Reports and Medical Staff reports as presented. Commissioner Rebecca Christoph seconded the motion which passed unanimously without further discussion.**
22. Commissioner's Open Discussion, Meeting Evaluation and Planning for Future Meetings. The Commissioners discussed: Press Ganey, Social Climb and Synergy. FastTrack was defined for Commissioner, Debi Clark.
23. Executive Session
 As permitted by RCW cited on the meeting Agenda:
 a. Executive Session began at 6:47pm
 b. Return to Public Session at 6:56pm
- Commissioner Evon LaGrou moved to return to Public Session. Commissioner Debi Clark seconded the motion which passed unanimously without further discussion.**
- Commissioner Evon LaGrou moved to adjourn the meeting. Commissioner Ellen Delaney, seconded the motion which passed unanimously without further discuss. The meeting was adjourned at 7:00 p.m.**


 Chairperson


 Secretary


 Vice Chairperson


 Commissioner


 Commissioner