

**MID VALLEY HOSPITAL AND CLINIC  
BOARD OF COMMISSIONERS MEETING**

August 24, 2023, 5:30 p.m.

Family Medical Building Conference Room C/D and via Teams

**MINUTES**

**BOARD:**

X	Richard Johnson, Ed.D, Chair
X	Ellen Delaney, Vice Chair
X	Evon LaGrou, Member

X	Rebecca Christoph, RN, Secretary
	Vacant, Commissioner #4

**STAFF:**

X	John White, CEO
	Holly Stanley, CFO <i>teams</i>
X	Carol Neely, RN, Director of Nursing
X	Randy Coffell, HR Director
X	Dianna Osborne, RN, Clinic Administrator
X	Lisa Eaton, Administration Office Manager

X	Dr. Jennifer Thill, CMO
	Alan Craft, Marketing/PR Director
X	<i>teams</i>
	Pat McKinnon, RN, Quality Director
X	<i>teams</i>
E	Robie Sterling, MD, Chief of Staff
X	Carrie Anthony, Controller
X	Drake Jerald, Asst, Controller

**GUESTS:**

E	Sandy Johnson, Attorney
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1. Meeting was called to order at 5:30pm by Chair, Dr. Richard Johnson
2. Acceptance/Changes to Agenda.  
**Agenda will require a correction, removing Executive Session due to the planned absence of Sandy Johnson, the District's general counsel. Motion to accept agenda as corrected was made by Commissioner Ellen Delaney and Commissioner Evon LaGrou seconded the motion, which passed unanimously without further discussion.**
3. Public Comments: None made.
4. Consent Agenda Items: Commissioner, Evon LaGrou moved to approve the following consent items as presented in the Board Packets:

- a. Regular Meeting Minutes of July 27, 2023
- b. Warrants, Bad Debts, Uncompensated Care, Healthcare Assistance Program, EFTs
- c. Policy Approval as included in the Board Packet supplemental information

**Commissioner, Rebecca Christoph seconded the motion which passed unanimously without further discussion.**

5. **Board Education:** None Planned
6. **Continuing Business:** Emergency Department Fast Track Business Plan was presented by CMO, Dr. Thill and CEO John White with support of the Business Plan included in the packet. Various items were discussed for example, financial performance, utilization changes, staffing, timing, space changes, and measures of success.

**Commissioner Evon LaGrou moved to approve the Emergency Department Fast Track Business Plan as presented in the Board of Commissioners Packet. Commissioner Ellen Delaney seconded the motion, with passed unanimously without further discussion.**

7. **Continuing Business:** Commissioner #4 Succession Process Update was presented by CEO, John White. The revision to the process has been updated to include new law for commissioner succession for special districts. The candidates have been informed and the Commission's nominee is being posted online and social media and nominations from the public solicited. Nominations will be accepted until midnight on September 12, 2023 as noted in the packet.
8. **New Business:** CEO, John White submitted Resolution 666, Surplus Assets for approval by the Board of Commissioners.

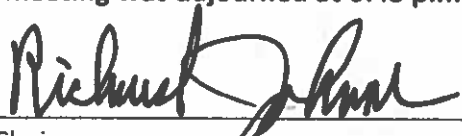
**Commissioner Rebecca Christoph moved to approve Resolution 666 as presented in the board packet. Commissioner Evon LaGrou seconded the motion, which passed unanimously without further discussion.**

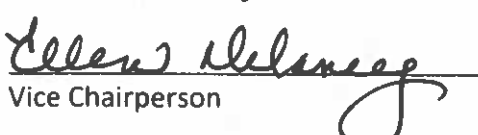
#### **STAFF REPORTS**

9. **CEO Report:** CEO, John White presented the CEO report as included in the Board Packet. Some discussion regarding national trends in vaccination policy & masking. Facilities committee did not meet.
10. **Finance Committee and CFO Reports:** CFO, Holly Stanley shared the CFO & Finance reported as viewed in the Packet (via teams) including conversation about the upcoming budget process and status of interviewing for a New Revenue Cycle Director.
11. **Financial Statements, Statistics and Analysis:** CFO, Holly Stanley, presented the Financial Statements, Statistics and Analysis with supporting charts and Dashboard.

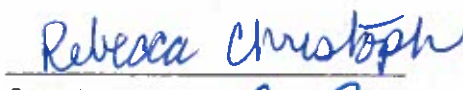
12. Nursing/Patient Care Services Report: CNO, Carol Neely presented her report as seen in the board packet, which also included a staffing status update.
13. Clinic Administrator Report: Clinic Administrator, Dianna Osborne shared her report as seen in the packet with one highlight on the new Cardiac Rehab program.
14. Human Resources Report: HR Director, Randy Coffell presented his HR Report and contained in the packet, with some highlights on travelers, turnover rate, and the employee referral program.
15. Quality and Patient Experience Report: Director of Quality, Pat McKinnon updated the Board (via teams) on her report as included in the packet.
16. Marketing Report: Director of Marketing, Alan Craft provided updates on various projects and events, as are listed, in his Board report in the packet.
17. CMO and Chief of Medical Staff: CMO Dr. Jennifer Thill provided a verbal update and report that included various staffing changes and schedule for Hospitalists.
18. Acceptance of Board, Medical Staff, and Administration Reports. **Commissioner Rebecca Christoph moved to accept Administration and Medical Staff reports. Commissioner Ellen Delaney seconded the motion which passed unanimously without further discussion.**
19. Commissioner's Open Discussion, Meeting Evaluation and Planning for Future Meetings. No discussion took place.
20. Executive Session  
Executive Session was removed from the agenda.

**Commissioner Evon LaGrou moved to adjourn the meeting. Commissioner Rebecca Christoph seconded the motion which passed unanimously without further discussion. The meeting was adjourned at 6:43 p.m.**

  
Chairperson

  
Vice Chairperson

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Commissioner

  
Secretary

  
Commissioner