

**MID VALLEY HOSPITAL AND CLINIC  
BOARD OF COMMISSIONERS MEETING**

July 27, 2023, 5:30 p.m.

Family Medical Building Conference Room C/D and via Teams

**MINUTES**

**BOARD:**

X	Richard Johnson, Ed.D, Chair
X	Ellen Delaney, Vice-Chair
X	Evon LaGrou, Member- <i>teams</i>

X	Rebecca Christoph, RN, Secretary
	Vacant

**STAFF:**

X	John White, CEO
E	Carol Neely, RN, Director of Nursing - <i>TK attended</i>
X	Randy Coffell, HR Director
X	Dianna Osborne, RN, Clinic Administrator- <i>teams</i>
X	Lisa Eaton, Administration Office Manager

X	Dr. Jennifer Thill, CMO
E	Alan Craft, Marketing/PR Director
X	Pat McKinnon, RN, Quality Director
X	Robie Sterling, MD, COS - <i>teams</i>
X	Carrie Anthony, Controller
X	Drake Jerald, Asst, Controller

**GUESTS:**

X	Sandy Johnson, Attorney
X	David Imus, CPA WipFli LLP
X	Dang Ta, Senior Healthcare Practice, WipFli LLP

1. Meeting was called to order at 5:30 p.m. by Chair Dr. Richard Johnson. Introductions were made by all attendees.
2. Acceptance/Changes to Agenda.  
**Motion by Commissioner Ellen Delaney to accept Agenda as presented in the Board Packet. Commissioner Rebecca Christoph seconded the motion which passed unanimously without further discussion.**
3. Public Comments: None made.
4. Consent Agenda Items: **Commissioner, Rebecca Christoph moved to approve the following as presented in the Board Packets:**
  - a. Regular Meeting Minutes of June 22, 2023
  - b. Warrants, Bad Debts, Uncompensated Care, EFTs
  - c. Policy Approval**Commissioner, Ellen Delaney seconded the motion which passed unanimously without further discussion.**

5. Board Education: David Imus, CPA and Dang Ta, Senior Healthcare Practice, WipFli LLP, provided A Presentation of District 2022 Audited Financial Statement and Report as included in the Board Packet.
6. Continuing Business: Holly Stanley, CFO requested that the Acceptance of District 2022 Audited Financial Statements and Report by WipFli, LLP be accepted as presented in the Board Packet.

**Commissioner, Ellen Delaney moved to accept the District 2022 Audited Financial Statements as presented in the Board packet. Commissioner, Rebecca Christoph seconded the motion which passed unanimously without further discussion.**

7. Continuing Business: Holly Stanley, CFO presented the 2023 Financial Sustainability Plan Report as included in the Board Packet.
8. Continuing Business: A discussion regarding the extension of the deadline date for submission of potential Commissioner Candidates to be considered for Commissioner #4 replacement.

**Commissioner, Ellen Delaney moved to extend the deadline date for the acceptance of applicants for the vacant Commissioner #4 to August 9, 2023. Commissioner, Evon LaGrou seconded the motion which passed unanimously without further discussion.**

9. New Business: Renewal of Professional Liability Insurance Policy, Physicians Insurance was presented by John White, CEO as seen in the Board Packet.

**Commissioner, Rebecca Christoph moved to accept the Renewal of Professional Liability Insurance, Physicians as presented in the Board packet. Commissioner, Ellen Delaney seconded the motion which passed unanimously without further discussion.**

10. New Business: Resolution 664 Closure of 340B Pharmacy Purchasing Program was presented by Holly Stanley, CFO per Board Packet with Motion to approve.

**Commissioner, Ellen Delaney moved to approve Resolution 664 Closure of 340B Pharmacy Purchasing Program as presented in the Board packet. Commissioner, Evon LaGrou seconded the motion which passed unanimously without further discussion.**

11. New Business: John White, CEO presented for approval Resolution 665 Surplus Assets as seen in the Board packet.

**Commissioner, Ellen Delaney moved to approve Resolution 665 Surplus Assets as presented in the Board packet. Commissioner, Rebecca Christoph seconded the motion which passed unanimously without further discussion.**

12. Dr. Thill, CMO presented for approval the Recruitment of Employed MDs, Emergency Department as provided in the Board Packet.

**Commissioner, Evon LaGrou moved to approve the motion the posting and hiring of two full-time employed Emergency Physicians as presented in the Board packet.**

**Commissioner, Ellen Delaney seconded the motion which passed unanimously without further discussion.**

#### STAFF REPORTS

13. CEO Report: John White, CEO presented to the Board of Commissioners his report which is included in the Board Packet. Commissioner, Evon LaGrou spoke regarding the Facilities Meeting; Minutes included in the Board Packet.
14. Finance Committee and CFO Reports: Holly Stanley, CFO presented the CFO & Finance Committee Reports, as well as,
15. Financial Statements, Statistics and Analysis as included in the Board Packet.
16. Nursing/Patient Care Services Report: John White, CEO presented the Nursing and Clinical Operations Report provided in the Board Packet on behalf of Carol Neely, CNO.
17. Clinic Administrator Report: Dianna Osborne, Clinic Administrator presented the Mid Valley Clinic report, via teams, as presented in the Board Packet.
18. Human Resources Report: Randy Coffell, HR Director presented the Human Resource updates as presented in the Board Packet.
19. Quality and Patient Experience Report: Pat McKinnon, Director of Quality provided and update on the DOH Survey. Quality improvement was presented as seen in the Board Packet.
20. Marketing Report: John White, CEO presented the Marketing and PR report on behalf of Director of Marketing, Alan Craft. Commissioner, Evon LaGrou and Commissioner, Rebecca Christoph briefly addressed the External Meeting.
21. CMO and Chief of Medical Staff:  
Robie Sterling, Chief of Medical Staff provided a verbal report to the Board of Commissioners regarding the following: Medstaff, Removal of an Dr. from rotation, losing 2 midlevel providers and 340B updates.

Dr. Thill, CMO also provided a verbal report to the Board of Commissioners regarding Hospitalist Scheduling, search for 2 new mid-level provider and offering flexibly to

potential candidates. The goal is to build a new Hospitalist program. We are also recruiting for the ED Fast Track.

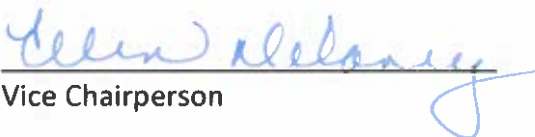
22. Acceptance of Board, Medical Staff, and Administration Reports. **Commissioner, Ellen Delany moved to accept Administration Reports and Medical Staff reports. Commissioner Rebecca Christoph seconded the motion which passed unanimously without further discussion.**
23. Commissioner's Open Discussion, Meeting Evaluation and Planning for Future Meetings. There was no discussion.
24. Executive Session. Executive Session was not held; the Board remained in public session until adjournment.

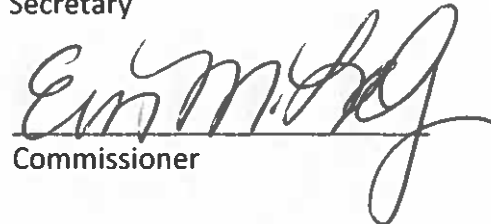
**Commissioner Rebecca Christoph moved to adjourn the meeting. Commissioner Evon LaGrou seconded the motion which passed unanimously. The meeting was adjourned at 7:31p.m.**

Approved via Consent and accepted into the official records of the Commission on the Regular Meeting held August 24, 2023.

  
Chairperson

  
Secretary

  
Vice Chairperson

  
Commissioner

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Commissioner