

**Okanogan County Public Hospital District #3
MID VALLEY HOSPITAL AND CLINIC
BOARD OF COMMISSIONERS MEETING
June 22, 2023, 5:30 p.m.
MVH Education Center Conference Room C/D and via Teams**

MINUTES

BOARD:

<input checked="" type="checkbox"/>	Richard Johnson, Ed.D, Chair	<input checked="" type="checkbox"/>	Rebecca Christoph, RN, Secretary
<input checked="" type="checkbox"/>	Ellen Delaney, Vice-Chair	<input type="checkbox"/>	Vacant – Commissioner #4
<input checked="" type="checkbox"/>	Evon LaGrou, Member <i>(via teams)</i>		

STAFF:

<input checked="" type="checkbox"/>	John White, CEO	<input type="checkbox"/>	Dr. Jennifer Thill, CMO <i>(via JW)</i>
<input checked="" type="checkbox"/>	Holly Stanley, CFO	<input checked="" type="checkbox"/>	Alan Craft, Marketing/PR Director
<input checked="" type="checkbox"/>	Carol Neely, RN, Director of Nursing	<input checked="" type="checkbox"/>	Pat McKinnon, Quality Dir. <i>(via teams)</i>
<input checked="" type="checkbox"/>	Randy Coffell, HR Director	<input type="checkbox"/>	Robie Sterling, MD, Chief of Staff
<input checked="" type="checkbox"/>	Dianna Osborne, RN, Clinic Administrator	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Lisa Eaton, Administration Office Manager	<input type="checkbox"/>	

GUESTS:

<input checked="" type="checkbox"/>	Sandy Johnson, Attorney <i>(via teams)</i>
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2 Additional guests from the public were present: Justin Osborne and Jeremiah Price

1. Meeting was called to order at 5:30 p.m. by Chair, Dr. Richard Johnson.
A positive feedback letter that was shared with the Board.
2. Acceptance/Changes to Agenda.
Motion by Commissioner Ellen Delaney to accept Agenda with the following correction: change Resolution number noted on New Business of the agenda from 664 to 663. Commissioner Rebecca Christoph seconded the motion which passed unanimously without further discussion.
3. Public Comments: None made.
4. Consent Agenda Items: Commissioner, Rebecca Christoph moved to approve the Consent Agenda items as presented in the Board Packets:
 - a. Special Meeting Minutes of May 23, 2023

- b. Warrants, Bad Debts, Uncompensated Care, EFTs
- c. Policy Approval,

Commissioner, Ellen Delaney seconded the motion which passed unanimously without further discussion.

5. Board Education: John White, CEO provided the schedule and discussed the format and content for the upcoming AWPFD & WSHA Rural Healthcare Leadership Conference in Chelan 6/26-6/28.
6. Continuing Business: Commissioner #4 Succession Process Summary and Update was shared with the Board by John White, CEO as presented in the Board Packet.
7. New Business: Resolution 663, Establishment of Petty Cash Fund, Therapy Department was presented to the Board by CEO John White and CFO Holly Stanley.

Commissioner Ellen Delaney moved to accept Resolution 663 as presented in the Board packet. Commissioner Rebecca Christoph seconded the motion which passed unanimously without further discussion.

8. New Business: WSHA Governing Board Participation. CEO John White has been nominated and subsequently offered a seat on the Washington State Hospital Association Governing Board and also as the rural representative from Washington State at the American Hospital Association Rural Policy Board. s seen in the Board Packet

Commissioner, Rebecca Christoph moved to approve John White's participation on the WSHA Governing Board and his appointment to represent Washington State as a rural hospital delegate to the American Hospital Association Regional Policy Board as presented in the Board packet. Commissioner Ellen Delaney seconded the motion, which passed unanimously without further discussion.

STAFF REPORTS

9. CEO & Facilities Report: Facilities Committee did not meet. John White, CEO presented the CEO report as included in the packet.
10. Finance Committee and CFO Reports: Commissioner LaGrou commented on how well the hospital district is performing financially and expressed her appreciation of Holly Stanley, CFO and her team for all they do. CFO Holly Stanley presented to the Board that which is included in the Board Packet.

11. Financial Statements, Statistics and Analysis: Holly Stanley, CFO pointed out that there are several supporting documents and spreadsheet for review in the Packet. John White, CEO commented on the format of the final Financial Sustainability Plan that will be presented to the Board in July.
12. Nursing/Patient Care Services Report: Carol Neeley, CNO presented on Nursing /Patient Care services as seen in the Board Packet.
13. Clinic Administrator Report: Dianna Osborne, Clinic Administrator presented an update on the Clinic as seen in the Board packet.
14. Human Resources Report: Randy Coffell, HR Director presented good growth numbers and retention rates as seen in the Board Packet.
15. Quality and Patient Experience Report: Pat McKinnon, Director of Quality, presented on quality improvement per the Board Packet.
16. Marketing Report: Director of Marketing, Alan Craft reviewed several ongoing marketing tasks and liaison with the community per his Board Packet report. Commissioner, Evon LaGrou expressed appreciation for how the Marketing and PR topics are coming along.
17. CMO and Chief of Medical Staff: John White, CEO presented several updates on behalf of Dr. Jennifer Thill, CMO.
18. Acceptance of Board, Medical Staff, and Administration Reports. **Commissioner, Ellen Delaney moved to accept Administration Reports and Medical Staff reports. Commissioner Rebecca Christoph seconded the motion which passed unanimously, without further discussion.**
19. Commissioner's Open Discussion, Meeting Evaluation and Planning for Future Meetings: Commissioner, Evon LaGrou expressed gratitude for how much work and goals were being met by the team.
20. Executive Session: As permitted by RCW cited on the amended meeting agenda, the Board adjourned to Executive Session at 6:25pm for an estimated 20 minutes. The Board extended the Executive Session by 10 additional minutes and returned to public session at 6:55pm.

Commissioner Delaney moved to adjourn the meeting. Commissioner Christoph seconded the motion which passed unanimously without further discussion. The meeting was adjourned at 7:01 p.m.

****Signature Page to Follow****

Approved via Consent and accepted into the official records of the Commission on the Regular Meeting held August 24, 2023.

Richard Johnson
Chairperson

Ellen Alarney
Vice Chairperson

Commissioner

Rebecca Christoph
Secretary

Emmalyn
Commissioner