

**MID VALLEY HOSPITAL AND CLINIC  
BOARD OF COMMISSIONERS MEETING**

November 8, 2022, 5:00 p.m.

Family Medical Building Conference Room C/D and via Zoom

**MINUTES**

**BOARD:**

Richard Johnson, Ed.D, Chair  
Ellen Delaney, Vice-Chair  
Evon LaGrou, Member (absent)

Rebecca Christoph, RN, Secretary (scribe)  
Becky Corson, MBA, Member

**STAFF:**

John White, CEO  
Randy Coffell, HR Director  
Jonathan Umana, HR Generalist

Holly Stanley, CFO  
Carlo Piraino, RN, Director of Nursing  
*Diana Osborne, Clinic Administrator*

1. Meeting was called to order in due form.
2. Acceptance/Changes to Agenda. **Commissioner Delaney motioned to approve the agenda with the correction of removing the Executive Session RCW 42.30.110(i). Commissioner Christoph seconded the motion which passed unanimously.**
3. Public Comments: None made.
4. Consent Agenda Items: Approval of Minutes of October 25, 2022 Board Meeting. **Commissioner Christoph moved to approve the minutes of October 25, 2022 as presented. Commissioner Delaney seconded the motion which passed unanimously.**
5. Board Education: none scheduled.
6. Continuing Business: Adoption of 2023 Operating Budget, Resolution 656: **Commissioner Corson moved to approve Resolution 656: Adoption of 2023 Operating Budget, as presented. Commissioner Christoph seconded the motion which passed unanimously.**
7. New Business: Adjournment of November 22, 2022 meeting to November 29, 2022. Due to the Thanksgiving holiday week and several who will be out of town, the regular meeting will be postponed to November 29, 2022.
8. CEO Report: John expressed his thanks to the team who met Sunday to address the deep winter storm. The team were able to rally the troops and check on staffing to ensure adequate coverage. With the continuous heavy snowfall and then drifting conditions, they could not keep ahead of the snow plowing. In the future, to provide further traction, they are considering including spreading sand with the ice melt.

This week is National Radiology Tech week. Cookies will be taken to the Radiology Department and flyers distributed celebrating the department and thanking them for their service.

The new patient beds that were purchased are found to be larger and staff are running into problems fitting the beds in the current room and door sizes from when the hospital was built. They will be discussing this with the vendor.

John visited the new Lake Chelan Community Hospital and toured the facility. He thought it was impressive. A couple of days later he met with Aaron Edwards, CEO, Lake Chelan Community Hospital, and Scott Graham, CEO, Three Rivers Hospital in Brewster and discussed collaboration. They will meet again to include John McReynolds, North Valley Hospital. They are discussing ways to positively work together on the behalf of the regional community.

Pat McKinnon, RN, will succeed Afton May as Quality Director. She is flying in today and will meet with Afton on Thursday and Friday this week. Although she is hired as a temporary employee, she may be interested in a permanent position.

With the end of the pandemic at hand, some of the rules have been relaxed, but masking is still required, with the possibility of being able to be without masks in non-patient care areas.

The new Health Information Manager will be here starting December 5, 2022. John introduced Jonathan Umana, who started this week as the new HR Generalist under Randy.

9. Finance Committee and CFO Reports – none scheduled,
10. Nursing/Patient Care Services Report. Carlo reported he has been spending considerable time reviewing policies and procedures to address the nuts and bolts of nursing care. He is revising the Visitation policy, which will be loosened up to pre-COVID days except for the door between the waiting room and patient care areas remaining closed. Staff will have some flexibility on visitation given patient needs and wants and visitor behavior. He is also revising the masking policy to allow for staff in non-patient care areas not to be required to wear masks except when meeting with a patient/visitor.  
He has had some interest of a possible nurse informaticist who will be interviewing soon, and may work from home. This candidate has training and experience. With the recent hiring of some OB nurses, the OB department may be fully staffed and not need travelers. They are talking to one OB nurse who applied after the OB positions had already been filled about possibly taking the Case Management position.  
There were two recent resignations in nursing – one supervisor and one staff nurse. Carlo will be talking with the supervisory nurse who resigned to see if she would possibly be interested in one of the open administrative nursing positions.
11. Human Resources Report. Randy reported he is thankful Jonathan is here and moving ahead quickly.
12. Medical Staff Report. None scheduled.
13. Acceptance of Board, Medical Staff, and Administration Reports. **Commissioner Corson moved to accept Administration Reports. Commissioner Christoph seconded the motion which passed unanimously.**
14. Commissioner's Open Discussion; Meeting Evaluation and Planning for Future Meetings. John discussed with the Board the benefit of moving the one meeting of the month starting in 2023 to the fourth Thursday of the month, rather than meeting on a Tuesday. Commissioners agreed. Discussion on meeting time ensued with various options. A meeting time will be determined at the next Board meeting.

**Commissioner Delaney moved to adjourn the meeting. Commissioner Christoph seconded the motion which passed unanimously.**

Richard Johnson

Chairperson

Rebecca Christoph

Secretary

Ellen Delaney

Vice Chairperson

Rebecca A. Cosm

Commissioner

Emmaly

Commissioner

