



BOARD OF COMMISSIONERS MEETING
September 27, 2022; 5:00 pm
Family Medical Building Room C/D and via Zoom

MINUTES

BOARD:

Richard Johnson, EdD, Chair

Ellen Delaney, Vice-Chair

Rebecca Christoph, RN, Secretary (scribe)

Evon LaGrou, Member

Becky Corson, MBA, Member

STAFF:

Kyle Hopstad, Interim CEO

Dr. Jennifer Thill, Chief Medical Officer

Dr. Robie Sterling, Chief of Staff

Holly Stanley, CFO

Randy Coffell, HR Director

Jaime Minnock, Interim Director of Nursing

GUESTS:

Carrie Anthony, Controller

Sandy Johnson, Attorney

- I. Meeting was called to order in due form. **Commissioner Delaney motioned to approve the agenda with the addition of the approval of the minutes of July 21, 2022, Item IV. G. Commissioner LaGrou seconded the motion which passed unanimously.**
- II. Comments/Announcements
 - A. Public Comments: None made.
 - B. New board Meeting: Tuesday, October 11, 2022 at 5:00 p.m. in Room C/D and via Zoom
 - C. Next scheduled committee meetings
 - i. Finance Committee meeting: October 24, 2022, 3:45 p.m.
 - ii. Facilities Committee Meeting: October 11, 2022, 4:00 p.m.
 - iii. Internal Relations Committee meeting: October 12, 2022, 11:00 a.m.
 - iv. External Committee Meeting: October 4, 2022, 3:45 p.m.
 - v. Executive Committee Meeting: TBD

- vi. Quality Committee: October 11, 2022, 11:30 a.m.
- III. **Commissioner Corson moved to approve the consent agenda as presented. Commissioner LaGrou seconded the motion which passed unanimously.**
 - Items E, F, G: **Commissioner LaGrou moved to approve the minutes of September 8, 2022, September 13, 2022, and July 21, 2022 as presented. Commissioner Corson seconded the motion which passed unanimously.**
- IV. **Commissioner Committee Liaison Reports**
 - A. **Finance Committee:**
 - i. Holly presented the financial statements and statistics for the month of August 2022, which reported a loss of \$545,154. Traveler costs continue to be over budget, surgeries were 22% lower than last year, and admissions were down. Holly mentioned that North Cascades National Bank had approved a bond up to \$600,000 for the purchase of the house. Holly will report back final bond total when the house closes.
 - ii. **Commissioner LaGrou moved to approve the assessment of need for a 1.0 FTE HR Generalist position. Commissioner Corson seconded the motion which passed unanimously.**
 - B. **Commissioner Delaney moved to approve the two policies presented: Diet Orders and No Surprises Act as presented. Commissioner LaGrou seconded the motion which passed unanimously.**
- V. **Administrator Report:** In reference to the August reported loss, Kyle stated that a little more volume, and we would break even, especially with surgeries. Dr. Thill continues to work on the lean process in the OR and ED. A new interim DNO, Carlo Piraino, RN, will also start Monday, October 3, along with John White, the new CEO. The DNO will work out his relationship with acting DNO to split up responsibilities with expectation this would be a position for nursing. With having two new key leaders starting Monday, Kyle felt it would be good for him to spend two half days with them before they take over the reins. The commissioners agreed, and expressed their thanks to Kyle for his service as interim CEO.
- VI. **Medical Staff Report.** Dr. Thill stated at Medical Staff meeting held September 15, 2022, Providers reviewed charts with Dr. Vincent Ball and subsequently discussed the need for a bedside ultrasound in the ED. With the difficulty staffing ultrasound technicians 24/7, and the reality that Mid Valley Hospital will be a site for rural residency training in the near future, acquiring an ultrasound was proposed. Dr. Jimmy Wallace, Family Health Center, is researching grant dollars that may be available for purchase of an ultrasound for training of the residents and use, then, in the ED.
 - The Surgical Committee met and discussed the speed of input given recent lean process changes in the OR. Dr. White stated he felt the changes were improving efficiency and felt he could add on additional cases. Review of data to see if it supported his view is still in process.
 - The OB Committee met. Deliveries are up which means with more babies delivered, there was a need for more OB nursing staff which resulted in a substantial

increase in OB nurse traveler costs for the month of August. With RN staff shortages on Acute Care, the uptick in deliveries correspondingly decreases the availability of med/surg beds. So, they are looking at ways to improve staffing to accommodate both OB and acute care admissions.

Dr. Thill reported that with Hospitalists coming down to the ED from 2 p.m. to 6 p.m. to help work up admissions as well as target more urgent care patients in the ED, the percentage of patients leaving without being seen went down to 1% during the first 17 days of September. They are trying to address reduction of admission time. The lean process team will continue to review data to see how the changes are impacting the through-put times in the ED.

Robie reported there will be two new providers rotating as Hospitalists: Dr. Andrew Gray and Dr. Romani Redmond. He also reported that selection of residents in the new residency program is in process. The first year of residency the residents will be in Tacoma, with the second and third year here.

VII. Old Business: None

VIII. New Business

- A. **Commissioner LaGrou moved to approve Resolution 652 updating check signers with John White, CEO. Commissioner Delaney seconded the motion which passed unanimously.**
- B. **Commissioner LaGrou moved to approve the Revenue Cycle Services Proposal from Wipfli as presented. Commissioner Delaney seconded the motion which passed unanimously.** Holly reported that they will be able to use a \$20,000 Flex grant to help cover the cost.
- C. **Commissioner Corson moved to reduce monthly Board Business Meetings to one meeting a month. Commissioner Christoph seconded the motion.** Discussion ensued about the possibility of a second meeting being used for Board education. Strategic planning was also discussed. Commissioner LaGrou expressed that with the Board Calendar already in place for 2022, and just 5 meetings left, that the change could start in 2023. With that input, **Commissioner Corson moved to amend her original motion to reduce monthly Board Business meetings to one meeting a month starting January, 2023. Commissioner LaGrou seconded the motion which passed unanimously. With that amendment, the motion to reduce monthly Board Business Meetings to one meeting a month starting January, 2023 was approved unanimously.** Kyle stressed the importance of strategic planning.

IX. Executive Session:

- A. RCW 42.30.110(f) To receive and evaluate complaints or charges brought against a public officer or employee.
- B. RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
- C. RCW 42.30.110(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to

become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

i. Executive Session began at 5:50 p.m.


a. Extensions

- i. 6:05 p.m.
- ii. 6:15 p.m.
- iii. 6:30 p.m.
- iv. 6:45 p.m.
- v. 7:00 p.m.
- vi. 7:20 p.m.
- vii. 7:30 p.m.


b. The Board reconvened into regular session at 7:45 p.m.

Commissioner Corson moved to adjourn the meeting.

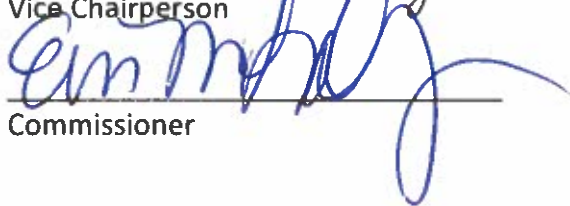
Commissioner LaGrou seconded the motion which passed unanimously.


Chairperson


Secretary


Vice Chairperson


Commissioner


Commissioner