



## BOARD OF COMMISSIONERS MEETING

August 23, 2022

5:00 p.m. Family Medical Building Room C/D and via Zoom

### MINUTES

#### BOARD:

Evon LaGrou, Chair  
Ellen Delaney, Vice-Chair  
Rebecca Christoph, RN, Secretary

Richard Johnson, PhD, Member  
Becky Corson, Member

#### STAFF:

Kyle Hopstad, Interim CEO  
Holly Stanley, CFO  
Richard Morales, Dir. of Marketing & PR  
Dianna Osborne, Clinic Administrator  
Carol Neeley, RN, ACNO

Jaime Minnock, RN, Interim CNO  
Randy Coffell, HR Director  
Dr. Jennifer Thill, Chief Medical Officer  
Dr. Robie Sterling, Chief of Staff  
Megan Barton, Operations & Risk Manager (scribe)

GUESTS: Carrie Anthony, John White, Anne, other attendees via Zoom unidentified

REGRETS: Afton May, RN, Director of QAPI

- I. The meeting was called to order by the chair with a reminder the meeting is being recorded.
  - A. Acceptance/Changes to Agenda
    - i. Add I.C. the approval of minutes for July 22, 2022.
    - ii. Under New Business add A. Training of OPMA; add B. Hiring New CEO; Add executive session for G.
    - iii. **Commissioner Delaney moved to accept the agenda as amended. Commissioner Johnson seconded. With no further discussion, the motion passed unanimously.**
  - B. Correction of Minutes of August 9, 2022 Board Meeting
    - i. Minutes will be reviewed and corrections brought to the next meeting.
  - C. Approval of July 22, 2022 minutes
    - i. **Commissioner Corson moved to accept the minutes as submitted. Commissioner Delaney seconded. With no further discussion, the motion passed unanimously.**
- II. Consent Agenda
  - A. **Commissioner Corson moved to approve the consent agenda as submitted. With Commissioner Johnson's second, the motion passed unanimously.**
- III. Commissioner Committee/Liaison Reports:
  - A. Finance

- i. July Financials/Monthly Patient Statistics were reviewed by Holly as submitted.
    - ii. Assessment of Need: Acute Care Bed Replacement
      - 1. **Commissioner Corson moved to approve the Medical Surgical Bed Assessment of Need as presented. With Commissioner Johnson's second, the motion passed unanimously.**
  - B. Facilities/Equipment: Megan provided a verbal report.
  - C. Internal Relations:
    - i. Policy Review and Approval
      - 1. **Commissioner Christoph moved to approve the policies as presented. With Commissioner Delaney's second, the motion passed unanimously.**
  - D. External Relations: Meets next Tuesday
  - E. Executive: Have had several meetings to modify the contract for the CEO.
  - F. Quality: Has not met.
  - G. Ad Hoc: CEO Search Committee: No new update. Commissioner LaGrou requested the committee to collect all of the forms from the search process be collected at the next special board meeting and turned in to Human Resources.
- IV. Old Business
- V. New Business:
  - A. OPMA Training link to be emailed to the board members
  - B. Hiring of CEO
    - i. **Commissioner Corson resolved to introduce at the next public meeting to appoint John White as the next CEO. With Commissioner Christoph's second, the motion passed unanimously.**
- VI. Comments/Announcements:
  - A. Public Comment:
    - i. Public comment was heard from John White.
  - B. Next Board Meeting: Tuesday, September 13, 2022 at 5:00 pm in Room C/D & Zoom
    - i. A special board meeting will be scheduled for Monday or Tuesday next week via Zoom. The actions items will include the outstanding minutes.
  - C. Next scheduled committee meetings:
    - i. Finance Committee Meeting: August 22, 2022, at 3:45 pm
    - ii. Facilities Committee Meeting: TBD
    - iii. Internal Relations Committee Meeting: September 14, 2022 11:00 am
    - iv. External Committee Meeting: September 6, 2022 3:45 pm
    - v. Executive Committee Meeting: September 8, 2022, at 7:00 am
    - vi. Quality Committee: September 13, 2022, at 11:30 am
- VII. Executive Session RCW 42.30.110(g), no action is expected. At 5:30 pm a three minute break was taken. Executive Session began at 5:33 pm. Attendees included the board members, Kyle Hopstad, Interim CEO, Dr. Jennifer Thill, CMO, Dr. Robie Sterling, COS.
  - i. Extensions
    - 1. 5:48 pm
    - 2. 6:03 pm
    - 3. 6:18 pm
    - 4. 6:33 pm
    - 5. 7:00 pm
    - 6. 7:30 pm
    - 7. 8:00 pm

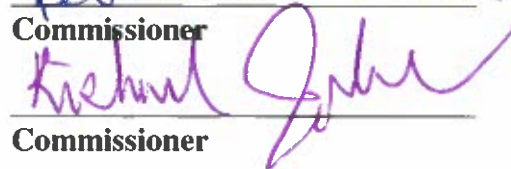
- ii. The board reconvened into regular session at 8:00 pm.
- VIII. Adjourn: **Commissioner Christoph moved to adjourn the meeting. With Commissioner Delaney's second, the motion passed unanimously.** The meeting was adjourned at 8:01 pm.

  
Chairperson

  
Vice Chairperson

  
Secretary

  
Commissioner

  
Commissioner