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BOARD OF COMMISSIONERS MEETING

November 13, 2018

5:30 p.m. in the Family Medical Building, room C/D

MINUTES

PRESENT:

Gary Oestreich, Chairman

Evon LaGrou, Secretary

Ellen Delaney, Commissioner

Jerry Bowes, Vice-Chairman

Brent Yusi, Commissioner

STAFF:

Alan Fisher, Administrator

Rebecca Christoph, RN, DCPS

Becky Corson, Clinic Administrator

Randy Coffell, HR Director

Mikaela Marion, Director of Marketing & PR

Megan Barton, Exec. Asst/Risk Manager (scribe)

REGRETS: Holly Stanley, CFO; Dr. Jennifer Thill, CMO; Dr. Anton McCourtie, Chief of Staff

GUESTS: Aliya Quidwai, RN, ED Manager

I. Call to Order: Commissioner Oestreich called the meeting to order at 5:30 p.m. in room C/D of the Family Medical Building.

A. Acceptance/Changes to Agenda

- i. Executive Session 42.30.110(g) added, no action expected.
- ii. Remove Personnel Report (add to next meeting)
- iii. No changes.

B. Approval of Minutes of October 23, 2018 Board Meeting

- i. Commissioner Bowes motioned to approve the minutes of October 23, 2018. Commissioner LaGrou seconded and discussion opened.
- ii. Commissioner Bowes motioned to approve the minutes as amended, Commissioner LaGrou seconded. Discussion continued. Commissioner Bowes ~~and LaGrou~~ ^{moved to} retracted ~~their~~ ^{his} previous ~~motions~~ ^{second}. It was determined the minutes regarding the Board Meeting Schedule under section VII. New Business would be revised after the executive session.

The motion died for the lack of a second.

- iii. Commissioner LaGrou motioned to table the discussion until after executive session. Commissioner Delaney seconded and the motion passed.

II. Commissioner Committee/Liaison Reports:

- A. Finance (Brent/Ellen) Has not met.
- B. Facilities/Equipment (Brent/Gary) Has not met.
- C. Internal Relations (Ellen/Jerry)
 - i. Policies

1. **Commissioner Delaney motioned to approve policies as submitted, Commissioner LaGrou seconded. With no further discussion the motion passed unanimously.**
- D. External Relations (Jerry/Evon) Commissioner LaGrou reviewed the recent meeting.
- E. Executive (Gary/Evon) Has not met.
- III. Administrator Report
 - A. Mr. Fisher provided a verbal report.
- IV. Clinic Report
 - A. Ms. Corson reviewed a submitted report.
- V. Medical Staff Report
 - A. Review of the meeting held last Thursday. Dr. Sleiman new Chief of Staff and Dr. Thill is the new Vice Chief of Staff. They are removing the treasurer position.
- VI. Old Business:
 - A. Final 2019 Budget Proposal
 - i. Resolution 602 Adopting 2019 Budget. There have been no changes from the proposed budget reviewed at the last board meeting. The budget is very conservative. Annualized projected 2018 loss of -\$400,000 is currently only -\$98,000.
 - ii. Discussion on capital projects.
 - iii. **Commissioner LaGrou motioned to approve Resolution 602 Adopting the 2019 Budget. Commissioner Delaney second. With no further discussion, the motion passed unanimously.**
- VII. New Business:
 - A. Resolution 603 – Surplus Assets

Commissioner LaGrou motioned to approve Resolution 603 Surplus Assets. Commissioner Yusi seconded. With no further discussion the motion passed unanimously.
 - B. Assessment of Need: Therapy Department 1.0 FTE Aide/Registrar
 - i. **Commissioner LaGrou motioned to approve the Assessment of Need for 1 FTE Therapy Department Aide/Registrar. Commissioner Delaney seconded. With no further discussion the motioned passed unanimously.**
 - C. Q & A Session
 - i. This topic was added it in result to last board meeting to ensure the Board continues to be more informed and to address any questions. There are things that happen but may get missed in report. No further discussion.
- VIII. Comments/Announcements:
 - A. Northwest Rural Health Conference, SeaTac, WA, March 25-27, 2019
 - B. Next Board Meeting: November 27, 2018
- IX. Executive Session
 - A. Commissioner Oestreich called for a 5 minute break at 1818 to go into executive session. All excused except Mr. Fisher. RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
- X. **Commissioner Bowes motioned to adjourn. Commissioner Delaney seconded. Motion passed unanimously. The meeting adjourned at 6:54 pm.**

Gary H. Oestreich
Chairperson

Em Maly
Commissioner

Jessal G. Bowers
Vice Chairperson

Ellen Delaney
Commissioner

Ben G. Fure
Commissioner

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