



OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3  
BOARD OF COMMISSIONERS  
d/b/a Mid-Valley Hospital  
January 10th, 2017

PRESENT:

Gary Oestreich, Chairman  
Jerry Bowes, Vice-Chairman

Yusuf Quidwai, Member  
Evon LaGrou, Member  
Brent Yusi, Member

STAFF:

Mike Billing, Administrator  
Jackelyn Loera, Administrative Assistant  
Becky Corson, Clinic Administrator  
Holly Stanley, CFO

Rebecca Christoph, DPCS  
Dr. Miller, Chief of Staff  
Randy Coffell, HR Director

GUEST(S): None

- I) CALL TO ORDER: 5:30 p.m. by Chairman Oestreich in Room C/D of the Family Medical Building.
  - A) Chairman Oestreich welcomed everyone to the meeting.
  - B) Changes to Agenda: None
  
- II) CLINIC REPORT: Becky reported clinic is moving forward with telepsychiatry. A meeting with Dr. Hirsh took place in December. Acadian will bill patients directly and offer chemical dependency services. Cost will be completed by clinical supervisor. On average, services will be provided to patients within 5 days. The facility can charge a nominal facility fee.
  
- III) COMMISSIONER COMMITTEE/LIAISON REPORTS:
  - A) Finance: Finance will be discussed under New Business: Item D.
  - B) Facilities/Equipment: Mike reported bathroom remodel materials are selected.
  - C) Internal Relations: Randy reported two policies were approved.
  - D) External Relations: External Committee is meeting January 12<sup>th</sup>.
  - E) Executive: Did not meet.
  - F) Search Committee: Discussion will take place in Executive session.
  
- IV) MEDICAL STAFF REPORT: Dr. Miller reported a Medical staff meeting has not taken place since she has been elected the new Chief of Staff.
  
- V) QUALITY REPORT: Rebecca Christoph presented the Patient Safety Comparison Report for December 2016.
  
- VI) OLD BUSINESS: None.

VII) NEW BUSINESS:

- A) Approval of Minutes: December 13th, 2016 Meeting Minutes: Commissioner Bowes moved to approve the minutes as presented. Commissioner Quidwai seconded, and the motion passed unanimously.
- B) Approval of Minutes: December 20th, 2016 Special Meeting Minutes: Commissioner Quidwai moved to approve the minutes as presented. Commissioner Bowes seconded, and the motion passed unanimously.
- C) Bad Debt & Healthcare Assistance Program (HAP): Commissioner Quidwai moved to approve Mid-Valley Hospital HAP of \$62,594.20 and bad debt of \$87,446.15 for a total of \$150,041.15 dated January 10th. Commissioner Yusi seconded, and the motion passed unanimously.

Commissioner Quidwai moved to approve warrants #045464 - #045466 in the amount of \$3,581.76 and direct deposit payroll included in accounts payable vouchers of \$380,306.34 for a net payroll of \$383,888.10, issued December 9, 2016. Commissioner Yusi seconded, and the motion passed unanimously.

Commissioner Quidwai moved to approve warrants #045467 - #045470 in the amount of \$3,840.88 and direct deposit payroll included in accounts payable vouchers of \$380,945.21 for a net payroll of \$384,786.09 issued December 23rd, 2016. Commissioner LaGrou seconded, and the motion passed unanimously.

Commissioner Yusi moved to approve warrants #114281 - #114647 in the amount of \$2,148,015.72 and direct deposit payroll included in accounts payable vouchers of \$761,251.55 for a net payroll of \$1,386,764.17, issued January 10<sup>th</sup>, 2017. Commissioner LaGrou seconded, and the motion passed unanimously.

Commissioner Quidwai moved to approve construction fund voucher #000087- #000088 in the amount of \$10,872.50 issued January 10th, 2017. Commissioner LaGrou seconded, and the motion passed unanimously.

D) November Financials: Holly addressed November 2016 Financial report included in the board packet. Holly reported stats were down throughout all departments. Radiology reported a 12 month low. In addition to a decline in ortho surgeries, MVH has experienced a 13% decline in eye surgeries when compared to the first six months of 2016. We continue to utilize locum coverage in Radiology, FR and Mid Valley Clinic. Salary expense reported a 12 month low. Holly reported that Rotary has awarded MVH a donation of \$7,500 towards the Zoll Auto Pulse chest-compression equipment.

E) 2015 State Auditor Final Audit: Holly addressed the 2015 State Auditor Final Audit report's for both Caribou Trail Orthopedic and Mid Valley Hospital, both reports included in the board packets. Holly stated the MVH Financial audit only had a couple of minor exit items to address. The State Auditors issued Caribou Trail a Finding for its financial condition and continued reliance on Mid Valley Hospital to meet operating expenses. Caribou Trail's Accountability Audit complied with all requirements. Commissioner Quidwai thanked Holly and the Fiscal department for their hard work.

- F) Election of Officers for 2017: Announcement of the 2016 Officers of the Board:  
2017 Chairman: Gary Oestreich  
2017 Vice-Chairman: Jerry Bowes  
2017 Secretary: Evon LaGrou



G) 2017 Strategic Planning-Discuss Dates: The Board agreed to wait until after the new Administrators' arrival to hold a Strategic Planning session.

VIII) COMMENTS/ANNOUNCEMENTS:

A. Next Board Meeting: January 24th, 2017


IX) Executive Session: RCW 42.30.110(g): Chairman Oestreich called for a 5 minute break to resume the meeting at 6:05pm and entered into Executive Session for 20 minutes to discuss personnel and credentialing. The board reconvened into regular session at 6:25 p.m. Commissioner LaGrou moved to approve credentialing as presented. Commissioner Bowes seconded, and the motion passed unanimously

X) Adjourn: Commissioner Bowes moved to adjourn the meeting. With Commissioner LaGrou's second, the motion passed unanimously. The meeting was adjourned at 6:35pm.

  
Chairperson

  
Vice Chairperson

  
Commissioner

  
Commissioner

  
Commissioner

