



**OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3**  
**d/b/a Mid-Valley Hospital**  
**BOARD OF COMMISSIONERS**  
**August 14, 2018**

**PRESENT:**

Gary Oestreich, Chairman  
Evon La-Grou, Secretary  
Ellen Delaney, Commissioner  
Jerry Bowes, Vice-Chairman  
Brent Yusi, Commissioner

**STAFF:**

Alan Fisher, Administrator  
Holly Stanley, CFO  
Becky Corson, Clinic Administrator (scribe)  
Randy Coffell, HR Director  
Mikaela Marion, Public Relations and Marketing Director

**REGRETS:**

Megan Barton, Executive Asst./Risk Manager; Dr. Jennifer Thill, CMO; Dr. Anton McCourtie, Chief of Staff

**GUESTS:** None

**MINUTES**

- I. **Call to Order:** Commissioner Oestreich called the meeting to order at 5:30 p.m. in room C/D of the Family Medical Building.
  - A. Acceptance/Changes to Agenda: Added Clinic Report
  - B. Approval of Minutes of July 24, 2018 Board Meeting:
    - i. **Commissioner LaGrou motioned to approve the Board Minutes from July 24, 2018 as amended. Commissioner Bowes seconded the motion. With no further discussion the motion passed unanimously.**
  - C. Approval of Minutes of Special Board Meeting July 25, 2018:
    - i. **Commissioner Yusi motioned to approve the Special Board Minutes from July 25, 2018. Commissioner LaGrou seconded. With no further discussion the motion passed unanimously.**
- II. Commissioner Committee/Liaison Reports:
  - A. Finance (Brent/Ellen). Finance committee did not meet.
  - B. Facilities/Equipment (Brent/Gary). Facilities did not meet.



- C. Internal Relations (Ellen/Jerry). The following policies were presented for approval:
  - i. Cooking of Meat to Specific Temperature According to HACCP Guidelines (Dietary)
  - ii. Reporting Illnesses and Call-in Procedure (Dietary)
  - iii. Hand Washing (Dietary)
  - iv. Electronic Fetal Monitoring (OB)
  - v. Suspect Exam – Sexual Assault (SANE) (ED)

**Commissioner Bowes motioned to approve the policies as presented. Commissioner Delaney seconded the motion. With no further discussion the motion passed unanimously.**

- D. External Relations (Jerry/Evon). The external committee met Monday, August 13<sup>th</sup>. Commissioner LaGrou reported Mikaela is doing a phenomenal job. She is out and about in the community and is currently working on a marketing plan to be presented at the next External Committee meeting. She organized visits with Oroville and Tonasket Confluence Health Clinic providers with the general surgeons which was well received. Dr. White also attended the visit to Tonasket. She has been working with Washington State University med school and a student will be visiting next week. It was reported that Abby Pattison and the dietician from North Valley are collaborating to provide grocery shopping guidance for patients.

- E. Executive (Gary/Evon). Did not meet.

III. Administrator Report. Alan reported he and Becky met with Dr. Hiersche regarding expansion of orthopedic surgical services in the area.

IV. Medical Staff Report. None

V. Clinic Report. Becky reported that the clinic submitted its comprehensive change plan to the North Central Accountable Community of Health (AC ACH), a Medicaid transformation plan, and received a rating of 92.8, which was fourth amongst the pool of participants. Staff met today to fine tune workflow to accomplish initiatives in the change plan slated to be done in 2018. In addition, a psychologist or MSW with two years' experience is actively being recruited after receiving Board approval July 10<sup>th</sup>. The annual Program Evaluation has been completed and the Clinic Advisory Council has met. The report will be presented at the next board meeting.

VI. Old Business. None

VII. New Business:

A. Resolution 597: Cancellation of Warrants:

- i. **Commissioner Bowes motioned to approved Resolution 597 Cancellation of Warrants. Commissioner LaGrou seconded the motion. With no further discussion the motion passed unanimously.**

B. Resolution 598: Surplus Assets:



i. **Commissioner LaGrou motioned to approved Resolution 598 Surplus Assets. Commissioner Delaney seconded the motion. With no further discussion the motion passed unanimously.**

C. Resolution 599: 340b Imprest Account:


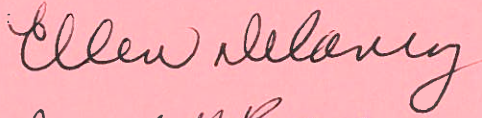
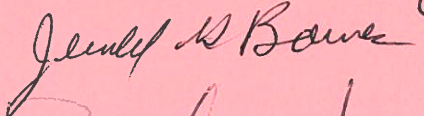
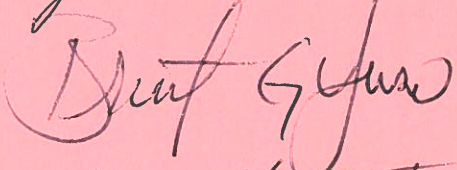
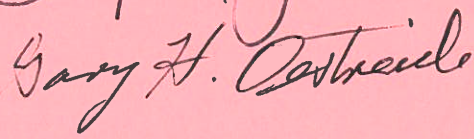
i. **Commissioner Delaney motioned to approved Resolution 599 340b Imprest Account. Commissioner Bowes seconded the motion. With no further discussion the motion passed unanimously.**

VIII. Comments/Announcements:

A. Next Board Meeting: August 28, 2018

B. Sunday, August 19<sup>th</sup>, there will be an employee appreciation BBQ held at the Okanogan Pool from 12-4. Hot dogs and burgers will be supplied. The hospital will have a booth again this year at the Fair presenting the new cross-walk flags for pedestrian safety. Commissioner LaGrou requested a calendar through the holidays for upcoming events to be sure she can be in attendance.

IX. Adjourn: **Commissioner Bowes motioned to adjourn. Commissioner Delaney seconded the motion. With no further discussion the motion passed unanimously.**  
The meeting was adjourned at 5:45 p.m.

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