



OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3
BOARD OF COMMISSIONERS
d/b/a Mid-Valley Hospital
July 24, 2018

PRESENT:

Jerry Bowes, Vice Chairman
Ellen Delaney, Commissioner

Brent Yusi, Commissioner
Evon LaGrou, Secretary

STAFF:

Alan Fisher, Administrator
Rebecca Christoph, RN, DCPS
Mikaela Marion, Director of Marketing

Holly Stanley, CFO
Randy Coffell, HR Director
Megan Barton, Executive Assistant (scribe)

REGRETS: Gary Oestreich, Commissioner; Becky Corson, Clinic Administrator; Dr. Anton McCourtie, Chief of Staff; Dr. Jennifer Thill, CMO

GUESTS: None

I) CALL TO ORDER: 5:30 p.m. by Commissioner Bowes in Room C/D of the Family Medical Building.

A) Acceptance/Changes to the Agenda:

i) No changes.

B) Approval of July ¹⁰~~24~~, 2018 Board Meeting minutes:

i) **Commissioner LaGrou motioned to approve the minutes from July ¹⁰~~24~~, 2018 as revised. Commissioner Delaney seconded the motion. With no further discussion the motion passed unanimously.**

II) CONSENT AGENDA:

A) **Commissioner LaGrou motioned to approve the consent agenda as submitted. Commissioner Yusi seconded the motion. With no further discussion the motion passed unanimously.**

III) COMMISSIONER COMMITTEE/LIAISON REPORTS:

A) Finance (Brent/Ellen): The month of June reported a net profit of \$165,000. Surgeries were slightly below the average, and strong statistics for the Therapy Department and Mid Valley Clinic. Days in AR are slightly up to 52.9 from the prior month. Locum coverage for June totaled \$435,991. Bond interest was due in June, a second payment will be due in December. Wipfli submitted a preliminary audit report from their recent visit with plans to present a final report to the Board of Commissioners in August.

- B) Facilities (Gary/Brent): Has not met.
- C) Internal Relations (Ellen/Jerry):
 - i) **Commissioner LaGrou moved to approve the policies as presented. Commissioner Delaney seconded the motion which passed unanimously.**
 - ii) The policies were discussed as presented by the committee. The Recruiting Employees to MVH/C policy is a new policy and outlines the right to offer relocation assistance to positions that are difficult to fill.
- D) External Relations (Jerry/Evon): A report was handed out and reviewed. The community survey results were discussed. Recent meetings with Confluence Health and Washington State University were discussed. A new recruiting booklet is being developed. A meeting is being scheduled with University of Washington for collaboration opportunities. An internal newsletter for staff is being developed to improve communications.
- E) Executive Committee (Gary/Evon): Has not met.

IV) **QUALITY REPORT:** Review of current HCAHPS scores shows two are of continued focus that include Transition of Care and Communication About Pain. Discharge instructions have been updated. Press Ganey bought out HealthStream and will not be responsible for the inpatient surveys. Surveys will be mailed to patients rather be handled by phone. Review of submitted quality report from WSHA. The Antibiotic Stewardship Committee has been organized and has planned improvements. Checklists and introductions will now be part of the daily functions for Housekeeping staff.

V) OLD BUSINESS: None.

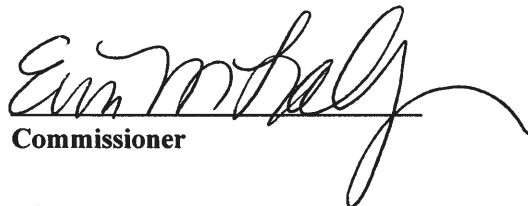
VI) NEW BUSINESS: None.

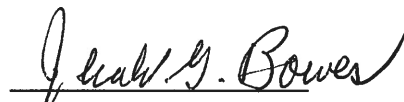
VII) **Comments/Announcements:**


- A) Special Board Meeting (board training) is scheduled for July 25th 1:00-5:00 “Risk Management for the Governing Board: What You Need to Know” Location is at St. Anne’s Episcopal Church, 639 Ridge Drive, Omak. Commissioners Bowes, Delaney, Yusi, and LaGrou confirmed they plan to attend.
- B) Next Board Meeting is scheduled for August 14, 2018 5:30 pm in Conference Room C & D.

X) **Adjourn: Commissioner Yusi moved to adjourn the meeting. Commissioner Delaney seconded the motion which passed unanimously.** The meeting was adjourned at 5:48 p.m.


 Chairperson


 Commissioner


 Vice Chairperson


 Commissioner


 Commissioner