



OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3
BOARD OF COMMISSIONERS
d/b/a Mid-Valley Hospital
June 12, 2018

PRESENT:

Gary Oestreich, Chairman
Jerry Bowes, vice Chairman

Brent Yusi, Commissioner
Ellen Delaney, Commissioner

STAFF:

Alan Fisher, Administrator
Holly Stanley, CFO (scribe)
Megan Barton, Executive Assistant (scribe)

Rebecca Christoph, RN, DPCS
Randy Coffell, HR Director

REGRETS: Evon LaGrou, Commissioner; Becky Corson, Clinic Administrator; Dr. Anton McCourtie, Chief of Staff; Dr. Jennifer Thill, Chief Medical Officer

GUESTS: None

I) CALL TO ORDER: 5:30 p.m. by Commissioner Oestreich in Room C/D of the Family Medical Building.

A) Acceptance/Changes to the Agenda:
i) No changes.

B) Approval of May 22, 2018 Board Meeting minutes:

i) **Commissioner Delaney motioned to approve the minutes from May 22, 2018. Commissioner Bowes seconded the motion. With no further discussion the motion passed unanimously.**

II) CONSENT AGENDA:

A) **Commissioner Bowes motioned to approve the consent agenda as submitted. Commissioner Delaney seconded the motion. With no further discussion the motion passed unanimously.**

III) COMMISSIONER COMMITTEE/LIAISON REPORTS:

A) Finance (Brent/Ellen): The committee met on Monday and commends the Business Office in collecting \$129,000 in self pay.

B) Facilities (Gary/Brent): Has not met.

C) Internal Relations (Ellen/Jerry): Five policies were presented for approval, one was sent back for revision.

i) **Commissioner Delaney motioned to approve the policies as submitted. Commissioner Bowes seconded the motion. With no further discussion the motion passed unanimously.**

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- D) External Relations (Jerry/Evon): A written report was submitted.
- E) Executive Committee (Gary/Evon): Has not met.

IV) ADMINISTRATOR REPORT:

- A) CHNA Updates: A written report included in the board packet was reviewed. Discussion on Narcan including the fact that it does have an expiration date.
- B) HCAHPS: A written report included in the board packet was reviewed. Continued efforts are being made to enhance housekeeping services. Beginning July 1st HCAHPS surveying will be completed by Press Ganey and will be sent to patients by mail rather than by phone. As a reminder, HCAHPS scores only report "Always" answers.

- V) MEDICAL STAFF REPORT: Has not met. A meeting was recently held with the surgeons on marketing opportunities including visiting providers in other clinics. Dr. White has also reached out to Dr. Schkrohowsky in Chelan to strengthen a partnership for referring patients for total joints and sports therapy needs. There has been a noted increase in Medicare orthopedic patients. Dr. Thompson, orthopedic surgeon, is expected to join the clinic in November. 75 patients were seen today in the surgery clinic. Orthopedics sees an average of 50 patients per day in clinic.

VI) OLD BUSINESS: None.

VII) NEW BUSINESS:

- A) Emergent Project: Surgery Door Repair by Keyhole
 - i) **Commissioner Bowes moved declare the surgery suite door repair as an emergent project. Commissioner Delaney seconded the motion which passed unanimously.**
- B) Emergent Project: Electrical for Main Supply & Main Exhaust Fans (HVAC)
 - i) **Commissioner Bowes moved declare the electrical for main supply and main exhaust fans (HVAC) as an emergent project. Commissioner Delaney seconded the motion which passed unanimously.**
- C) Cancel June 26, 2018 Board Meeting
 - i) **Commissioner Bowes moved to approve cancelling the next regular board meeting on Tuesday, June 26 due to the WSHA Leadership Conference in Chelan. Commissioner Delaney seconded the motion which passed unanimously.**

VIII) Comments/Announcements:

- A) The next Regular Board Meeting: July 10, 2018, 5:30 p.m., in FMB Room C & D. Commissioner Bowes will not be in attendance.


- X) Adjourn: **Commissioner Bowes moved to adjourn the meeting. Commissioner Delaney seconded the motion which passed unanimously.** The meeting was adjourned at 5:46 p.m.


Chairperson


Commissioner

Vice Chairperson


Commissioner


Commissioner