



**OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3
BOARD OF COMMISSIONERS
d/b/a Mid-Valley Hospital
May 22, 2018**

PRESENT:

Gary Oestreich, Chairman
Jerry Bowes, vice Chairman

Brent Yusi, Commissioner
Ellen Delaney, Commissioner

STAFF:

Alan Fisher, Administrator
Randy Coffell, HR Director
Megan Barton, Executive Assistant (scribe)

Rebecca Christoph, RN, DPCS
Dr. Jennifer Thill, CMO

REGRETS: Evon LaGrou, Commissioner; Becky Corson, Clinic Administrator; Dr. Anton McCourtie, Chief of Staff; Holly Stanley, CFO

GUESTS: None

I) **CALL TO ORDER:** 5:30 p.m. by Commissioner Oestreich in Room C/D of the Family Medical Building.

A) Acceptance/Changes to the Agenda:

i) No changes.

B) Approval of May 8, 2018 Board Meeting minutes:

i) **Commissioner Yusi motioned to approve the minutes from May 8, 2018. Commissioner Bowes seconded the motion. With no further discussion the motion passed unanimously.**

II) **CONSENT AGENDA:**

A) **Commissioner Yusi motioned to approve the consent agenda as submitted. Commissioner Bowes seconded the motion. With no further discussion the motion passed unanimously.**

III) **COMMISSIONER COMMITTEE/LIAISON REPORTS:**

A) Finance (Brent/Ellen): The month of April reported a loss of \$182,000 due to revenues including a decrease of 26 general surgeries and decrease in 24 orthopedic surgeries from the previous month. Surgeries were low primarily due to the OR humidifier manufacturer defect which closed the OR several times as well Dr. White's absence. AR days continue to drop and are down to 51 which is about 10 days less than one year ago.

- B) Facilities (Gary/Brent): Has not met, however, Mr. Fisher reported the engineers are reviewing the three OR rooms today for resolution to the humidifier problems. It has been noted that the continued issues are due to a manufacturers defect.
- C) Internal Relations (Ellen/Jerry): The employee recognition program was approved and the RAVE Program has been launched. There has already a positive impact of the newly formed Employee Engagement Committee and their efforts. MVH/C will have a float in the Omak Stampede Parade. A softball team is being developed, as well as plans for a staff appreciation BBQ in August. Foundation Fridays was developed to help raise funds and support for the MVH Foundation. It involves staff paying \$1.00 for a Foundation Friday sticker in order to wear jeans to work.
- D) External Relations (Jerry/Evon): Has not met.
- E) Executive Committee (Gary/Evon): Committee met. Credentialing to be discussed in Executive Session.

IV) OLD BUSINESS: None.

V) NEW BUSINESS:

- A) Emergent Public Works: Repair Sewer Line and Hot Water Main in Surgery Hallway
 - i) A policy for public works is being developed to include authorization for small repairs to be made by approval of the Administrator by selecting a contractor from the Small Works Roster. Guidance has been received from MRSC.
 - ii) **Commissioner Bowes moved to declare the repair of the sewer line and hot water main in the surgery hallway as an emergent project. Commissioner Yusi seconded the motion which passed unanimously.**

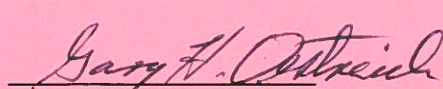
VI) Comments/Announcements:

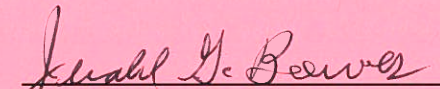
- A) Staff Appreciation Picnic is scheduled for August 17th.
- B) The next Regular Board Meeting: June 12, 2018, 5:30 p.m., in FMB Room C & D
- C) Special Board Meeting (board training) is scheduled for July 25th 1:00-5:00 "Risk Management for the Governing Board: What You Need to Know" Location is at St. Anne's Episcopal Church, 639 Ridge Drive, Omak.

VII) Executive Session: RCW 42.30.110(g) to discuss personnel and credentialing. At 5:40 pm Commissioner Oestreich announced the Board would be moving into Executive Session. Executive Session began at 5:40 pm. Alan Fisher, CEO, Randy Coffell, HR Director, and Megan Barton, Executive Assistant (scribe) attended the session.

- A) The board reconvened into regular session at 5:45 pm.
- B) **Commissioner Bowes moved to approve credentialing as presented. Commissioner Delaney seconded the motion. With no further discussion the motion passed unanimously.**
- C) At 5:46 pm it was announced the board would return to Executive Session under RCW. 42.30.110(g). At 5:54 pm the board reconvened into regular session.

X) Adjourn: **Commissioner Bowes moved to adjourn the meeting. Commissioner Delaney seconded the motion which passed unanimously.** The meeting was adjourned at 5:54 p.m.


Chairperson


Commissioner

Vice Chairperson

Commissioner

Ellen Delaney

Commissioner

