



OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3
BOARD OF COMMISSIONERS
d/b/a Mid-Valley Hospital
February 14, 2017

PRESENT:

Jerry Bowes, Vice-Chairman
Yusuf Quidwai, Member

Evon LaGrou, Member
Brent Yusi, Member

STAFF:

Mike Billing, Administrator
Megan Barton, Administrative Assistant
Becky Corson, Clinic Administrator

Emily Miller, Chief of Staff
Randy Coffell, HR Director
Holly Stanley, CFO

REGRETS: Gary Oestreich, Chairman

GUEST(S): Dr. Stephen White, Dr. P. Bruce Myers, Kathleen Brown, RN

I) CALL TO ORDER: 5:30 p.m. by Vice Chairman Bowes in Room C/D of the Family Medical Building.

- A) Vice Chairman Bowes welcomed everyone to the meeting.
- B) Changes to Agenda: None.

II) CLINIC REPORT: Ms. Corson asked Dr. White, orthopedic surgeon, to introduce himself and review his plans for the practice. Ms. Corson introduced Dr. Myers, OB/GYN, as the clinic Medical Director. No further report.

III) COMMISSIONER COMMITTEE/LIAISON REPORTS:

A) Finance: Commissioner Quidwai reported from the recent meeting. Financials will be reviewed under New Business, item B.

B) Facilities: Commissioner Quidwai reviewed the recent meeting with Apollo. A few changes were made including the plans for the cafeteria and walk-in cooler. He recommends to the board to continue with the original plan for the walk-in cooler. A larger cooler will allow for better access and quality control. The acute care bathroom remodel is going as planned. Mr. Billing noted change orders are expected for the doors.

Mr. Billing presented a bid from Patriot Fire Protection received for the fire sprinkler heads. It is a requirement by the State to be fixed. A motion was not needed as the project is under \$10,000. Once the acute care bathrooms are completed the next bathrooms will be addressed. Bids are expected for the ER Admission Office.

C) Internal Relations: Commissioner LaGrou reported on the meeting. Mr. Coffell noted several policies that were reviewed. Next meeting is scheduled for March.

D) External Relations: Commissioner LaGrou reported that the traffic has doubled on the websites. A new marketing campaign is launching on February 15th to promote MRI, Physical Therapy, and

Orthopedic on Facebook. 12 providers including the 5 surgeons will be having their photos updated. These will be used to update the *Before The Movie* ads. New signage will be ordered for the hospital and Family Medical Building. Discussion regarding the hospital foundation board.

E) Executive: No meeting held.

F) Search Committee: More to be discussed under Exec Session. A CEO candidate is scheduled for an interview this week.

IV) MEDICAL STAFF REPORT: Dr. Miller provided a review. No report on surgery.

V) QUALITY REPORT - PATIENT SAFETY COMPARISON REPORT JANUARY 2017:

A) Ms. Christoph opened the floor for questions. Kathy Brown, RN, reviewed the data. It has been mandated by the State to have a group that reviews patients on antibiotics due to the number of antibiotic-resistant infections.

VI) OLD BUSINESS: none

VII) NEW BUSINESS:

A) Approval of Minutes: January 24, 2017 meeting minutes: Commissioner Quidwai moved to approve the minutes as presented. Commissioner LaGrou seconded, and the motion passed unanimously.

B) Warrants and Vouchers, Bad Debt and Healthcare Assistance Program (HAP):

Commissioner Quidwai moved to approve vouchers #114648 - #114987 in the amount of \$1,641,421.13 and direct deposit payroll included in accounts payable vouchers of \$784,389.17 for a net payroll of \$ 2,425,810.30, issued February 14, 2017. Commissioner Yusi seconded, and the motion passed unanimously.

Commissioner Quidwai moved to approve warrants #045471 - #045471 in the amount of \$450.37 and direct deposit payroll included in accounts payable vouchers of \$396,164.35 for a net payroll of \$96,614.72 issued January 6, 2017. Commissioner LaGrou seconded, and the motion passed unanimously.

Commissioner Quidwai moved to approve construction fund voucher #000089- #000090 in the amount of \$1,190.00 issued February 14, 2017. Commissioner LaGrou seconded, and the motion passed unanimously.

Commissioner Quidwai moved to approve Mid-Valley Hospital HAP of \$48,725.03 and bad debt of \$133,979.49 for a total of \$182,704.52 dated February 14, 2017. Commissioner LaGrou seconded, and the motion passed unanimously.

C) Resolution 569- Surplus of Assets: Commissioner Quidwai moved to approve Resolution 569- Surplus of Assets as presented. Commissioner LaGrou seconded and the motion passed unanimously.

D) Resolution 570-Agent to Receive: Commissioner Quidwai moved to approve Resolution 570 Agent to Receive as presented. Commissioner LaGrou seconded and the motion passed unanimously.

F) December 2016 Financials: Ms. Stanley reviewed the draft financials noting that December includes several year-end adjustments. A second low was experienced in admissions and overall stats were down with the exception of Observation Days. Patient days have been down. Mid Valley continues to utilize Locum coverage in several areas resulting in increased professional fee expense. She further reviewed the close out of the MRI project, increasing depreciation expense. The cost report will be finalized May 31st. Discussion on CTO write-offs and dissolution steps.

VIII) EXECUTIVE SESSION: RCW 42.30.110(g) Vice-Chairman Bowes called for a 5 minute break to resume the meeting at 6:05p.m. and entered into Executive Session for 36 minutes to discuss personnel and credentialing. The board reconvened into regular session at 6:41pm.

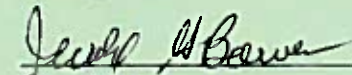
Commissioner LaGrou moved to approve the credentialing files as presented. Commissioner Yusi seconded the motion which passed with a unanimous vote.

IX) COMMENTS/ANNOUNCEMENTS:

A) Next regularly scheduled Board Meeting: February 28th, 2017

X) ADJOURN: Commissioner Quidwai moved to adjourn the meeting. With Commissioner Yusi's second, the motion passed unanimously. The meeting was adjourned at 6:41pm.

Chairperson



Vice Chairperson



Commissioner



Commissioner



Commissioner