



**OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3  
BOARD OF COMMISSIONERS  
d/b/a Mid-Valley Hospital  
April 10, 2018**

**PRESENT:**

Gary Oestreich, Chairman  
Evon LaGrou, Secretary

Brent Yusi, Commissioner  
Ellen Delaney, Commissioner

**STAFF:**

Alan Fisher, Administrator  
Holly Stanley, CFO  
Randy Coffell, HR Director  
Megan Barton, Executive Assistant (scribe)

Rebecca Christoph, RN, DPCS  
Dr. Jennifer Thill, CMO

**REGRETS:** Jerry Bowes, Commissioner; Becky Corson, Clinic Administrator; Dr. Anton McCourtie, Chief of Staff

**GUESTS:** Aliya Quidwai, RN, ED Manager

- I) **CALL TO ORDER:** 5:30 p.m. by Commissioner Oestreich in Room C/D of the Family Medical Building.
- A) Acceptance/Changes to the Agenda:
    - i) Remove IV Medical Staff Report and VIII executive session.
    - ii) Add Board Education under New Business as B
  - B) Approval of the revised minutes of March 27, 2018 Board Meeting:
    - i) **Commissioner LaGrou motioned to approve the minutes from March 27, 2018. Commissioner Delaney seconded the motion. With no further discussion the motion passed unanimously.**
- II) **COMMISSIONER COMMITTEE/LIAISON REPORTS:**
- A) Finance (Brent/Ellen): Next meeting is April 23<sup>rd</sup>.
  - B) Facilities (Gary/Brent): Has not met. The Apollo project is coming to a close. Statements were submitted to the DOH Contract Review Services today.
  - C) Internal Relations (Ellen/Jerry):

- i) **Commissioner Delaney recommended to approve the policies as stated. Commissioner Yusi seconded. With no further discussion the motion passed unanimously.**

D) External Relations (Jerry/Evon): The committee is recommending moving forward with creating a media relations position. Social media statistics were shared including the impact of the funds used to boost advertisements on the total reach to the community. The IT department continues to work on SEO, or search engine optimization, including Yahoo and Bing.

E) Executive Committee (Gary/Evon): Has not met.

III) ADMINISTRATOR REPORT:

A) Assessment of Need: Marketing Director Position

- i) **Commissioner LaGrou moved to approve the position as presented. Commissioner Yusi seconded the motion and discussion opened. The position will be advertised appropriately. The motion passed unanimously.**

IV) OLD BUSINESS: Mr. Fisher commented on the meeting held yesterday with the County Commissioners. The region's hospital executives will reach out to a consultant to begin assessment of need for the three districts to make recommendations on services and viability. CFO is continuing to review the chagemaster. We have had two separate chagemaster audits. Additionally, we have an internal charge audit committee that works monthly to review. WiPlfi also provides guidance. A pricing analysis contract has also been received and not yet reviewed.

V) NEW BUSINESS:

A) Stroke and Cardiac Center Cateogrization Application, presented by Aliya Quidwai, RN, ED Manager

- i) MVH has historically participated in the stroke and cardiac center by submitting quality patient care metrics and metrics for state benchmarks that include the time a patient presents to the ED and then receives the stroke medication as well as others. The door to discharge time can be difficult to obtain due to weather constraints impacting helicopter transports. MVH has several advantages including hosting its own helipad. It does not cost the hospital any funds to participate but it does require resources of staff time to document and report. The metric data is reviewed by CMS and tracked nationally. Central Washing and Sacred Heart also uses the information as part of the regional participation. This application is completed every three years. The application requires board chair, CEO, and CMO signatures. Statistics are provided quarterly at ED Trauma/Ancillary Committee. Ms. Quidwai obtained the necessary signatures and will mail the application tomorrow.

B) Board Education

- i) Commissioner LaGrou reviewed the recent presentation by Sharon Gilmore of Coverys from the NWRHC conference she attended last week. Ms. Gilmore is the risk consult for NVH and has offered to provide a training for board members on risk management. The tentative date is July 25<sup>th</sup> will be at no cost, hosted by MVH for the three hospitals. This will entail a special board meeting. Board members will need to let Ms. Barton know if they can attend.

VI) Comments/Announcements:

A) The next Regular Board Meeting: April 24, 2018, 5:30 p.m., in FMB Room C & D

X) Adjourn: **Commissioner LaGrou moved to adjourn the meeting. Commissioner Yusi seconded the motion which passed unanimously.** The meeting was adjourned at 6:03 p.m.

*Harry H. Destrach*

Chairperson

*Jean B. Bowers*

Vice Chairperson

*Allen Alamy*

Commissioner

*Karen G. Jones*

Commissioner

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Commissioner

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