



OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3
BOARD OF COMMISSIONERS
d/b/a Mid-Valley Hospital
February 27, 2018

PRESENT:

Jerry Bowes, Vice-Chairman
Brent Yusi, Commissioner

Ellen Delaney, Commissioner
Evon LaGrou, Secretary

STAFF:

Alan Fisher, Administrator
Randy Coffell, HR Director
Holly Stanley, CFO

Becky Corson, Clinic Administrator (scribe)
Dr. McCourtie, Chief of Staff

REGRETS: Gary Oestreich, Chairman; Megan Barton, Executive Assistant; Rebecca Christoph, DPCS

GUESTS: None

- I) **CALL TO ORDER:** 5:30 p.m. by Commissioner Bowes in Room C/D of the Family Medical Building.
- A) Acceptance/Changes to the Agenda:
 - i) Add Medical Staff Bylaws Amendment for approval
 - B) Approval of the revised minutes of January 23, 2018 Board Meeting:
 - i) **Commissioner LaGrou motioned to approve the revised minutes from January 23, 2018. Commissioner Delaney seconded the motion which passed unanimously.**
 - C) Approval of the minutes of January 23, 2018 Special Board Meeting:
 - i) **Commissioner LaGrou motioned to approve the minutes from January 23, 2018 Special Board Meeting. Commissioner Delaney seconded the motion which passed unanimously.**
 - D) Approval of the minutes of February 13, 2018 Board Meeting:
 - i) **Commissioner LaGrou motioned to approve the revised minutes from February 13, 2018. Commissioner Yusi seconded the motion which passed unanimously.**
 - E) Approval of the minutes of February 15, 2018 Special Board Meeting:
 - i) **Commissioner LaGrou motioned to approve the minutes from February 15, 2018 Special Board Meeting. Commissioner Delaney seconded the motion which passed unanimously.**
- II) Consent Agenda
- i) **Commissioner LaGrou motioned to approve the consent agenda. Commissioner Yusi seconded the motion which passed unanimously.**

III) COMMISSIONER COMMITTEE/LIAISON REPORTS:

A) Finance (Brent/Ellen):

- i. January Financials/Monthly Patient Statistics. Finance Committee met yesterday. The January financials were reviewed showing a loss of \$289,000. Much of the loss was attributable to one-time events including registration fees for three managers attending LEAD Academy in the spring. Stats were good, including a 12 month high in Physical Therapy. Three pay periods in January contributed to higher employee benefits. Locum costs totaled \$221,000 in January. The ERx coverage begins March 1st and will reduce ER physician locum costs. The Medicare cost report is due May 31st. If a payment from Medicare is determined based off of the cost report it will be received in August.

B) Facilities (Gary/Brent): Has not meet. The construction in the surgery area is expected to be completed next week. After investigation, the problem with humidification in the surgery suite was due to a faulty mother board, which was replaced. Copper drain pipe was also lined to reduce condensation.

C) Internal Relations (Ellen/Jerry): Policy and Forms Committee is scheduled to meet March 7th.

D) External Relations (Jerry/Evon): Meeting will be scheduled within the next two weeks.

E) Executive Committee (Gary/Evon): Executive Committee has not meet.

IV) OLD BUSINESS: Commissioner LaGrou asked about the Strategic Pricing Charge Analysis that was postponed. A request for a proposal was sent to Wipfli.

V) NEW BUSINESS:

A) Emergency Repair: Clinic Hot Water

- i) **Commissioner LaGrou moved to declare the Clinic Hot Water an emergency repair. Commissioner Delaney seconded the motion. Discussion opened. The motion passed unanimously.**

B) Medical Bylaws Amendment:


- i) The amendment to the Medical Staff Bylaws is regarding active and courtesy medical staff and has been approved by Medical Staff.
- ii) **Commissioner LaGrou moved to approve the Medical Bylaws as amended. Commissioner Yusi seconded the motion which passed unanimously.**


VI) Comments/Announcements:


A) The next Regular Board Meeting: March 13, 2018, 5:30 p.m., in FMB Room C & D


X) Adjourn: **Commissioner LaGrou moved to adjourn the meeting. Commissioner Delaney seconded the motion which passed unanimously.** The meeting was adjourned at 5:54 p.m.


Chairperson


Vice Chairperson


Commissioner


Commissioner


Commissioner