



OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3  
BOARD OF COMMISSIONERS  
d/b/a Mid-Valley Hospital  
February 13, 2018

PRESENT:

Gary Oestreich, Chairman  
Jerry Bowes, Vice-Chairman  
Brent Yusi, Commissioner

Ellen Delaney, Commissioner  
Evon LaGrou, Secretary

STAFF:

Alan Fisher, Administrator  
Randy Coffell, HR Director  
Dr. Jennifer Thill, Chief Medical Officer  
Megan Barton, Exec. Assistant (scribe)

Becky Corson, Clinic Administrator  
Rebecca Christoph, DPCS  
Holly Stanley, CFO  
Dr. Anton McCourtie, Chief of Staff

GUESTS: none

- I) CALL TO ORDER: 5:30 p.m. by Chairman Oestreich in Room C/D of the Family Medical Building.
- A) Acceptance/Changes to the Agenda:
    - i) Add Project Change Order under Old Business (Dr. McCourtie joined 5:31pm)
    - ii) Add MRSC Guidelines re: minutes under Old business
    - iii) Remove January 23, 2018 minutes
  - B) Approval of Minutes of January 9, 2018 Board Meeting:
    - i) **Commissioner LaGrou motioned to approve the minutes from January 9, 2018. Commissioner Yusi seconded. With no further discussion the motion passed.**
- II) COMMISSIONER COMMITTEE/LIAISON REPORTS:
- A) Finance (Brent/Ellen):
    - i. Draft December Financials/Monthly Patient Statistics
      - A. Ms. Stanley provided a review of the submitted reports citing approximately \$250,000 locum coverage costs were paid for the month of December. Mr. Fisher reviewed the approximately \$875,000 loss for 2017 stating that the district continues to struggle to meet financial viability. He further commented on the necessity of careful spending as we enter into 2018. Ms. Stanley provided an update on research for an outside pricing analysis.
  - B) Facilities (Gary/Brent): Has not met. Mr. Fisher provided an update with the Apollo Project stating the humidification system is still not working properly causing closure of OR 3 again. Apollo is correcting the damage and having the company that installed it to come in to review. The problems with the humidifier have been happening prior to the Apollo Project.

- C) Internal Relations (Ellen/Jerry): Commissioner Delaney reviewed the meeting. Radiology submitted several revised and new policies. Mr. Coffell stated new laws and regulations were issued which is why several policies.
  - i. **Commissioner Delaney motion to approve policies as recommended by the Internal Relations Committee with Commissioner LaGrou's second. With no further discussion the motion passed.**
- D) External Relations (Jerry/Evon): Commissioner LaGrou reviewed the recent meeting including newspaper ads, Facebook and a plan on how those will include more pictures of employees. Currently several people are responsible for marketing. The staff that are working on marketing will be tracking hours through June to assess if it warrants hiring a marketing director. Newspapers ads will focus on highlighting departments and have pictures of staff without being too wordy.
- E) Executive Committee (Gary/Evon): Credentialing will be discussed in Executive Session. Dr. McCourtie noted a policy change as it relates to courtesy staff and the bylaws are being edited.

III) ADMINISTRATOR REPORT:

- A) CRNA Contract – Mr. Fisher reviewed recent changes in CRNA care delivery. \$32,000 was spent in January for CRNA locum coverage. The new contract will be a cost savings.
- B) CEO Summit – A meeting is scheduled for Friday and will host the area hospital CEOs to discuss staffing, services, and collaborations.
- C) An article from the Wenatchee World about Confluence Health was shared with the group showing collaboration with MVH for telehealth services.
- D) Commissioner Oestreich requested Mr. Fisher to review the Project Change Order. There is no emergency power to the MRI unit and if power is lost the cooling unit will not have power to cool the magnets which will damage the machine. The POC includes adding emergency power to the unit, repairing the emergency feed to the boiler, and installing new transfer switches. The transfer switches were installed in 1997, are no longer manufactured and do not meet code.
  - i) **Commissioner LaGrou motioned to approve the Project Change Order in the amount of \$175,747.31. Commissioner Bowes seconded. With no further discussion the motion passed unanimously.**

IV) MEDICAL STAFF REPORT: Dr. McCourtie discussed the updated credentialing processes. He added that the new hospitalist program is working well with 2 FTE PA-Cs and one part-time PA-C under the guidance of Drs. Thill and Sleiman. He thanked Dr. Thill and commented that he believes this is a positive step.

V) QUALITY REPORT:

- A) Ms. Christoph reviewed the submitted quality report and discussed the WSHA initiative to develop the Patient and Family Engagement Committee. As a member of WSHA the hospital participates in quality initiatives and receives reimbursement up to \$400 for each staff member that attends WSHA trainings.
- B) HCAHPS – Ms. Barton provided a review of the submitted report. Ms. Christoph discussed the grant received to conduct HCAHPS for the Emergency Department.

VI) OLD BUSINESS:

- A) Mission, Vision, and Values Statement
- B) 2018 Strategic Plan
  - i) **Commissioner LaGrou motioned to adopt the new Mission, Vision, Values Statements and the 2018 Strategic Plan. Commissioner Delaney seconded. With no further discussion the motion passed unanimously.**
- C) MRSC Minutes guidance

- i) Ms. Barton reviewed guidance received from MRSC as it relates to minutes for Special Board Meetings where a quorum was not present. She cited the December 19<sup>th</sup> Special Meeting for the SAO Entrance Conference not having quorum and therefore there would not be minutes from that meeting to approve.
- D) SAO Exit Conference Thursday, February 15<sup>th</sup> at 9:30.
  - i) Commissioners Oestreich, Bowes, Delaney and LaGrou plan to attend.

VII) NEW BUSINESS:

None

VIII) Comments/Announcements:

- A) Special Board Meeting – SAO Exit Conference February 15<sup>th</sup> 9:30 am (discussed earlier)
- B) Northwest Rural Health Conference 3/26-3/28, Spokane
  - i) Mr. Fisher stated the agenda does not have board-related topics and with consideration of the budget we will be sending limited people. Ms. Barton will email the agenda to the board members. Commissioner Oestreich asked the board to review the agenda and consider the budget prior to making a decision to attend.
- C) WSHA/AWPHD Annual Rural Hospital Leadership Conference 6/24-6/27, Chelan
  - i) Commissioners Delaney, Oestreich, and LaGrou will attend.
- D) Next Regular Board Meeting: February 27, 2018 5:30 pm in Room C & D
  - i) Commissioner Oestreich will not be in attendance.

IX) Executive Session: RCW 42.30.110(g) to discuss personnel and credentialing. At 6:10 pm Commissioner Oestreich called for a 5 minute break. Executive Session began at 6:15 pm.

*78* Commissioner LaGrou moved to approve credentialing as presented. Commissioner Delaney seconded the motion. Motion passed.

*7A* The board reconvened into regular session at 6:20 pm.

X) Adjourn: **Commissioner LaGrou moved to adjourn the meeting. Commissioner Yusi seconded, and the motion passed unanimously.** The meeting was adjourned at 6:20 pm.

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Chairperson

*Jerrold G. Bowes*  
Vice Chairperson

*Emmaly*  
\_\_\_\_\_  
Commissioner

*Allen Delaney*  
\_\_\_\_\_  
Commissioner

*Brent G. Yusi*  
\_\_\_\_\_  
Commissioner

THE UNIVERSITY OF CHICAGO

PHYSICS DEPARTMENT

PHYSICS 551

PROBLEM SET 1

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

PROFESSOR: \_\_\_\_\_

TA: \_\_\_\_\_

SECTION: \_\_\_\_\_

INSTRUCTOR: \_\_\_\_\_

ASSISTANT: \_\_\_\_\_

STUDENT: \_\_\_\_\_

PROFESSOR: \_\_\_\_\_

TA: \_\_\_\_\_

SECTION: \_\_\_\_\_

INSTRUCTOR: \_\_\_\_\_