



OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3  
BOARD OF COMMISSIONERS  
d/b/a Mid-Valley Hospital  
January 9, 2018

PRESENT:

Gary Oestreich, Chairman  
Jerry Bowes, Vice-Chairman  
Ellen Delaney, Commissioner

Brent Yusi, Commissioner  
Evon LaGrou, Secretary

STAFF:

Alan Fisher, Administrator  
Randy Coffell, HR Director  
Dr. McCourtie, Chief of Staff  
Megan Barton, Exec. Assistant (scribe)

Becky Corson, Clinic Administrator  
Rebecca Christoph, DPCS  
Holly Stanley, CFO

GUESTS: Shawna Paul, HIM

- I) CALL TO ORDER: 5:30 p.m. by Chairman Oestreich in Room C/D of the Family Medical Building.
- A) Acceptance/Changes to the Agenda:
    - i) **No changes. Commissioner LaGrou moved to accept the agenda and consent agenda. Commissioner Bowes seconded. With no further discussion the motion passed.**
  - B) Approval of Minutes of December 12, 2017 Board Meeting:
    - i) **Commissioner LaGrou motioned to approve the minutes from December 12, 2017. Commissioner Bowes seconded and the motion passed unanimously.**

II) COMMISSIONER COMMITTEE/LIAISON REPORTS:

A) Finance:

- i) November 2017 Financials/Monthly Patient Statistics
  - i. Mr. Fisher and Ms. Stanley reviewed the submitted reports noting November showing approximately \$171,000 net profit with an approximate year-to-date loss of \$700,000 through November. Continuing to see upward trends with clinic visits. Largest variance on the expense side continues to be locum coverage at \$238,000 for the month of November. Continuing to recruit. A new Rad Tech has been hired. (Dr. McCourtie joined at 5:33pm) Mr. Coffell reviewed open positions including 9 RN (4 of which are OB). When asked if the increase in MRI scans was due to orthopedics Mr. Fisher stated it was due to more local referrals rather than organic referrals.
- ii) 2018 Limits of Management Authority
  - Mr. Fisher provided an overview of the changes as presented on the proposed 2018 Limits of Authority as discussed with the Finance Committee previously.
  - (a) **Commissioner LaGrou motioned to approve the 2018 Limits of Authority as presented. Commissioner Yusi seconded and the motion passed unanimously.**

- B) Facilities/Equipment: No meeting held. Apollo meeting is Thursday at 11:00. Mr. Fisher stated floors in OR are complete.
- C) Internal Relations: Met and reviewed policies, some new, most are revisions.
  - a) **Commissioner LaGrou motioned to approve the policies as presented. Commissioner Bowes seconded and the motion passed unanimously with no further discussion.**
- D) External Relations: Commissioner Bowes reviewed the meeting from Jan. 3<sup>rd</sup>.
- E) Executive Committee: Has not met.

III) ADMINISTRATOR REPORT:

- A) Mission, Vision, Values Statement
  - i) Mr. Fisher reported on the steps taken to develop a new mission and vision.
- B) Code of Conduct
  - i) Developed by staff. Outlines expected behaviors of staff for an environment of mutual respect. Mr. Coffell reviewed the meetings which included good turn out from staff participation. Board members stated it was very good and were pleased staff were involved. Mr. Fisher reviewed the distribution of the code of conduct to staff via postings and through staff forums.
- C) Strategic Planning Meeting
  - i) Scheduled for January 23, 2018 11:00-1:00. An agenda will be sent out and presented to the media per OPMA requirements.

IV) MEDICAL STAFF REPORT:

Mr. Fisher introduced Dr. McCourtie, general surgeon at Mid Valley Clinic. The next Medical Staff Meeting is scheduled in February.

V) OLD BUSINESS:

None.

VI) NEW BUSINESS:

- A) Resolution 592 Surplus Assets
  - i) **Commissioner Bowes moved to approve Resolution 592 Surplus Assets. Commissioner Brent seconded the motion. With no further discussion the motion passed.**
- B) Out of State Travel: Becky Corson, Clinic Administrator
  - Ms. Corson provided an overview of the 2018 NARHC Spring Institute in San Antonio, for Certified RHC Professional Exam and how it relates to the (Dr. Thill joined at 5:44)
  - i. **Commissioner LaGrou moved to approve the out of state travel for Becky Corson. Commissioner Yusi seconded the motion. With no further discussion the motion passed.**
- C) Election of Officers for 2018
  - i) Secretary: Evon LaGrou
  - ii) Vice: Jerry Bowes
  - iii) Chair: Gary Oestreich
- D) Board of Commissioner 2018 Committee Appointments
  - i) Finance: Ellen Delaney & Brent
  - ii) Facilities: Gary & Brent
  - iii) Internal: Ellen & Jerry
  - iv) External: Evon & Jerry
  - v) Executive: Evon & Gary

- E) December Personnel Report
  - i) Mr. Coffell asked if there were any questions regarding the submitted report. Mr. Fisher introduced Dr. Jennifer Thill as Chief Medical Officer.
- F) Swearing in for Commissioner Position #3, 6 year term beginning January 1, 2018 through December 31, 2024: Ellen Delaney
  - i) Commissioner Ellen Delaney was duly sworn in to office by Shawna Paul, Notary Public.
- G) Swearing in for Commissioner Position #4, 6 year short and full term beginning January 1, 2018 through December 31, 2024: Brent Yusi
  - i) Commissioner Brent Yusi was duly sworn in to office by Shawna Paul, Notary Public.


IX) COMMENTS/ANNOUNCEMENTS:


- A. Next regularly scheduled Board Meeting: January 23, 2018 at 5:30pm which is the same day as the Strategic Planning meeting. Commissioner Oestreich will be unable to join but has asked Mr. Fisher to fill him in later.


VII) EXECUTIVE SESSION: RCW 42.30.110(g) to discuss personnel and credentialing. At 5:53 pm Commissioner Oestreich called for a 5 minute break. Executive Session began at 6:00 pm.

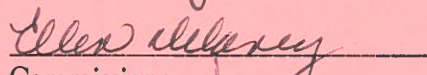
- A) Commissioner LaGrou moved to pass credentialing as presented. Commissioner Yusi seconded the motion. Motion passed.
- B) The board reconvened into regular session at 6:10 pm.

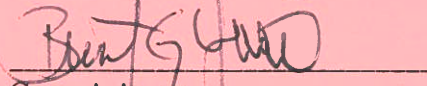
- X) Adjourn: Commissioner LaGrou moved to adjourn the meeting. Commissioner Delaney seconded, and the motion passed unanimously. The meeting was adjourned at 6:12 pm.

  
Chairperson

  
Commissioner

  
Vice Chairperson

  
Commissioner

  
Commissioner

of the fishery. The fishery is currently managed by the Department of Fisheries and Aquaculture, which has implemented a number of measures to ensure the sustainability of the resource. These measures include the establishment of a fishery management plan, the implementation of a quota system, and the enforcement of a minimum size limit. The fishery is also subject to regular monitoring and assessment, which allows the Department to adjust management measures as needed to ensure the long-term health of the fishery.

The fishery is an important source of income and employment for the coastal communities. It also provides a source of food and nutrition for the population. The fishery is a valuable resource that requires careful management to ensure its sustainability for future generations.

The fishery is a complex system that is influenced by a number of factors, including environmental conditions, human activities, and market forces. Understanding the interactions between these factors is essential for developing effective management strategies.

The fishery is a dynamic system that is constantly changing. It is important to monitor and assess the fishery regularly to ensure that management measures are effective and up-to-date.

The fishery is a valuable resource that requires careful management to ensure its sustainability for future generations. The Department of Fisheries and Aquaculture is committed to ensuring the long-term health of the fishery.

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