



OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3
BOARD OF COMMISSIONERS
d/b/a Mid-Valley Hospital
November 28, 2017

PRESENT:

Gary Oestreich, Chairman
Jerry Bowes, Vice-Chairman

Brent Yusi, Commissioner
Yusuf Quidwai, Commissioner

STAFF:

Alan Fisher, Administrator
Randy Coffell, HR Director
Dr. Emily Miller, Chief of Staff
Megan Barton, Executive Assistant (scribe)

Becky Corson, Clinic Administrator
Rebecca Christoph, DPCS
Holly Stanley, CFO

REGRETS: Evon LaGrou, Secretary

GUESTS: Five students from local high schools attending a government class at Wenatchee Valley College Running Start Program attended.

- I) CALL TO ORDER: 5:30 p.m. by Chairman Oestreich in Room C/D of the Family Medical Building. Commissioner Quidwai joined at 5:31pm.
 - A) Acceptance/Changes to the Agenda:
 - i) No changes.
 - B) Approval of Minutes of November 14, 2017 Board Meeting:
 - i) **Commissioner Bowes motioned to approve the minutes from November 14, 2017. Commissioner Yusi seconded and the motion passed unanimously.**
- II) Consent Agenda
 - A) **Commissioner Bowes moved to approve the consent agenda as submitted. Commissioner Yusi seconded. With no further discussion the motion passed.**
- III) COMMISSIONER COMMITTEE/LIAISON REPORTS:
 - A) Finance:
 - i) October Financials and Patient Statistics
 - i. A corrected sheet was handed out showing corrected figures. October ended with a \$282,314 loss however statistically we were strong. Revenue was strong but locum expenses for the month totaled \$213,400 adding to the loss along with recruiting expenses at approximately \$15,000. Salaries were a little higher due to nurse competency meetings and provider payouts.

- B) Facilities/Equipment: Mr. Fisher reported on facilities. Water was shut off last night from 1700 to early this am. Trim around the new walk-in freezer and refrigerator is expected to be fixed soon. The OR will be scheduled to close for a week in December for flooring.
- C) Internal Relations: Next meeting is the second Wednesday of the month on December 13th.
- D) External Relations: Have not met.
- E) Executive Committee: Have not met.

IV) QUALITY REPORT:

Mr. Coffell handed out a copy of the after action report summary to the board members. Ms. Christoph presented a Powerpoint with highlights of the event. (Dr. Miller joined at 5:33pm)

V) OLD BUSINESS:

- A) Disaster Drill After Action Summary
- B) Commissioner Oestreich invited Dr. Miller to provide and update on Medical Staff. Dr. Miller noted Dr. Anton McCourtie was voted as the next Chief of Staff.

VI) NEW BUSINESS:

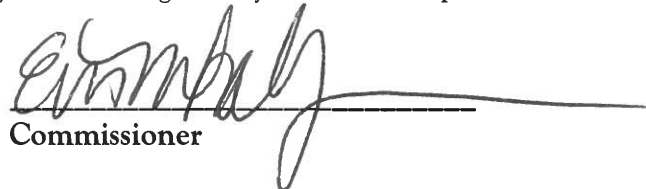
- A) Resolution 589 – Surplus Assets
 - i) **Commissioner Quidwai moved to approved 589 declaring fixed items be removed from the fixed asset list. Commissioner Yusi seconded the motion. No further discussion motion passed.**
- B) Resolution 590 – Cancellation of Warrants
 - i) **Commissioner Quidwai moved to approve Resolution 590 in the amount of \$245.66. Commissioner Yusi seconded. No discussion. Motion passed.**
- C) Review of Bylaws
 - i) Commissioner Quidwai suggested editing page 4 under Meeting and Quorum by changing the meetings to being once a month instead of twice a month. The bylaws state a minimum of 1 meeting per month is needed but that it is up to the board to determine the number of board meetings they wish to have. No further discussion.
 - ii) Commissioner Quidwai suggested page 6 in regards to election of officers to be clarified to list strategic planning should start in January for all commissioners, conduct elections, and committee assignments.
 - iii) **Commissioner Bowes motioned to accept the bylaws as presented. Commissioner Yusi seconded, and with no further discussion the motion passed.**

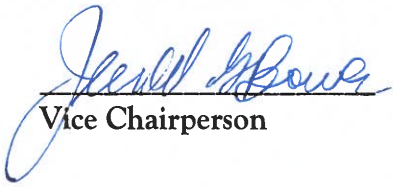
IX) COMMENTS/ANNOUNCEMENTS:

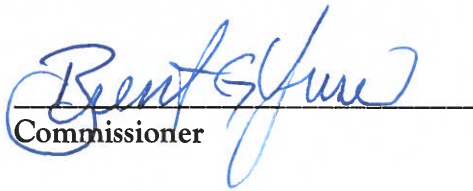
- A. Next regularly scheduled Board Meeting: December 12, 2017 at 5:30pm will be the Annual Meeting
- B. Staff Christmas Lunch is December 20, 2017

X) Adjourn: **Commissioner Quidwai moved to adjourn the meeting. Commissioner Yusi seconded, and the motion passed unanimously.** The meeting was adjourned at 5:53 pm.


Chairperson


Commissioner


Vice Chairperson


Commissioner

Commissioner

