



OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3  
BOARD OF COMMISSIONERS  
d/b/a Mid-Valley Hospital  
October 10, 2017

PRESENT:

Gary Oestreich, Chairman  
Jerry Bowes, Vice-Chairman  
Evon LaGrou, Secretary

Brent Yusi, Commissioner  
Yusuf Quidwai, Commissioner

STAFF:

Alan Fisher, Administrator (scribe)  
Randy Coffell, HR Director  
Dr. Emily Miller, Chief of Staff

Becky Corson, Clinic Administrator  
Rebecca Christoph, DPCS

REGRETS: Holly Stanley, CFO; Megan Barton, Executive Assistant

GUESTS: None.

- I) CALL TO ORDER: 5:30 p.m. by Chairman Oestreich in Room C/D of the Family Medical Building.
  - A) Acceptance/Changes to the Agenda:
    - i) Commissioner LaGrou requested to add annual strategic plan under Old Business.
  - B) Approval of Minutes of September 26, 2017 Board Meeting:
    - i) Changes to minutes: Commissioner Bowes requested the minutes be edited on page 2, section III.A.i.i to state "Commissioner Yusi said the money paid out for the temporary kitchen came out of our regular fund and not the construction fund." Commissioner Yusi motioned to approve the minutes as amended. With Commissioner LaGrou's second, the motion passed.
  
- II) COMMISSIONER COMMITTEE/LIAISON REPORTS:
  - A) Finance: No report.
  - B) Facilities/Equipment: Commissioner Quidwai reported he attended the recent Apollo Project meeting and provided an update.
  - C) Internal Relations: No report.
  - D) External Relations: Met. An open house is planned for the clinic November 2, 2017 4:00-6:00pm. Christopher Freel presented data.
  - E) Executive Committee: No report.
  
- III) ADMINISTRATOR REPORT:
  - A) ACO Update:
  - B) Credentialing Update:
    - i) Alan provided an update on the status of Dr. White's credentialing.

IV) OLD BUSINESS:

- A) Commissioner LaGrou discussed Roberts Rules of Order stating the minutes do not reflect Roberts Rules of Order, details difficult, not following standard, the minutes "should not be written verbatim" and that the minutes should follow Roberts Rules of Order explicitly.
  - i) **Commissioner LaGrou made a motion for the minutes to follow Roberts Rules of Order. Commissioner Bowes seconded.** Discussion was opened regarding legal ramifications and bylaw requirements. Commissioner Quidwai stated "an expert is needed to talk about minutes, the main part of the idea has to be in the minutes, what vote was and not how people voted." Commissioner Quidwai strongly supports taking notes.
  - ii) A Point of Order was made. Commissioner Bowes said he would vote negatively because we should not record verbatim. **Commissioner LaGrou withdrew the motion after discussion because they felt they should be following Roberts Rules of Order anyway. Commissioner Bowes withdrew his second.** Commissioner Quidwai stated a professional training session for Megan Barton should be provided to learn to take minutes.
- B) Annual Strategic Plan: Commissioner LaGrou requested a date be scheduled for September or October be scheduled for strategic planning. Commissioner Quidwai stated the full board should meet in January so that the new Commissioner can be involved. Commissioner LaGrou asked that the strategic planning meeting be scheduled before then.

IX) COMMENTS/ANNOUNCEMENTS:

A. Next regularly scheduled Board Meeting: October 24, 2017

X) Adjourn: **Commissioner Bowes moved to adjourn the meeting. Commissioner LaGrou seconded, and the motion passed unanimously.** The meeting was adjourned.

 _____ Chairperson	 _____ Commissioner
 _____ Vice Chairperson	 _____ Commissioner
	 _____ Commissioner