



OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3
BOARD OF COMMISSIONERS
d/b/a Mid-Valley Hospital
July 25, 2017

PRESENT:

Gary Oestreich, Chairman
Jerry Bowes, Vice-Chairman
Evon LaGrou, Secretary

Brent Yusi, Commissioner
Yusuf Quidwai, Commissioner

STAFF:

Alan Fisher, Administrator
Megan Barton, Executive Assistant (scribe)
Holly Stanley, CFO

Becky Corson, Clinic Administrator
Randy Coffell, HR Director

REGRETS: Rebecca Christoph, DPCS, Dr. Emily Miller, Chief of Staff

GUESTS: None.

- I) CALL TO ORDER: 5:30 p.m. by Chairman Oestreich in Room C/D of the Family Medical Building.
- A) Chairman Oestreich welcomed everyone to the meeting.
 - B) Changes to Agenda: Add Bad Debt under New Business as A.i.; add Conferences under Comments/Announcements as item B.
- II) ADMINISTRATOR REPORT: Mr. Fisher provided a verbal report.
- III) CLINIC REPORT: Ms. Corson provided a verbal report and handed out material on behavioral health improvements to primary care and how it affects healthcare. (Commissioner Quidwai joined at 5:35p) She cited the coming Centers for Medicare and Medicaid Services (CMS) requirements to implement behavioral health care in Rural Health Clinics (RHCs) beginning January 1, 2018.
- IV) COMMISSIONER COMMITTEE/LIAISON REPORTS:
- A) Finance: Commissioner Yusi noted financials would be discussed later in the meeting but the committee had met yesterday.
 - B) Facilities/Equipment: No report.
 - C) Internal Relations: Commissioner LaGrou provided a verbal report noting the committee met July 12, 2017. The committee reviewed the fire plan, revised language, and approved the policy. Policies will be reviewed electronically prior to committee meetings to allow for comments and changes in advance.

D) External Relations: Commissioner LaGrou provided a verbal report stating the next committee meeting is scheduled for next week.

i) Commissioner LaGrou provided an update on the MVH Foundation which recently approved 14 people for their board. Sheila Corson received approval from her employer to participate as the 15th member and will manage their social media page. Arlene Abbott from Chelan hospital foundation attended the recent Foundation meeting and provided best practices. The Foundation is creating a form to be used by others to request funding through the Foundation. They are also developing a process to use the Tough Enough To Wear Pink funds and support nursing scholarships. Additionally, the Foundation submitted an application to be a beneficiary of the Omak Rotarians' fundraising event. If awarded, these funds will support nursing and other difficult to fill positions' scholarships.

E) Executive: Executive Committee recently met but will be discussed in Executive Session.

V) MEDICAL STAFF REPORT: No report.

VI) OLD BUSINESS: None.

VII) NEW BUSINESS:

A) Approval of Board Minutes: July 11, 2017 meeting minutes:

- i) **Commissioner LaGrou moved to approve the minutes from June 11, 2017. Commissioner Bowes seconded, and the motion passed unanimously.**
- ii) Bad Debt & Healthcare Assistance Program (HAP):

Commissioner Quidwai moved to approve Mid-Valley Hospital HAP of \$184,003.71 and bad debt of \$193,178.55 for a total of \$377,182.26, dated July 25, 2017. Commissioner LaGrou seconded, and the motion passed unanimously.

- i. Ms. Stanley added that the self-pay biller has moved her office to the admitting area to be more accessible to patients and to offer confidentiality. Efforts continue to be made on timely coding to drop bills faster. This is resulting in lower A/R days.

B) Resolution 581 - Implementation of Consent Agenda

C) **Commissioner Quidwai moved to approve Resolution 581 - Implementation of Consent Agenda. Commissioner LaGrou seconded, and the motion passed unanimously.**

- i) Commissioner LaGrou shared her thoughts on potential changes to the meeting structures with further discussion by the commissioners.

D) Resolution 582 - Community Health Needs Assessment

- i) Ms. Stanley provided the background on the 501©3 requirement for community health needs assessments and implementation strategies.
- ii) **Commissioner Bowes moved to approve Resolution 582 - Community Health Needs Assessment. Commissioner LaGrou seconded, and the motion passed unanimously.**

D) June Financials:

- i) Ms. Stanley and Mr. Fisher reviewed the June financials and written report.

E) Apollo Change Order

- i) Mr. Fisher reviewed the submitted change order for the Apollo project to repair damage to floor and foundation. 2017 bond funds will be used to pay for the change order.

Commissioner Yusi moved to approved Change Order No. 1. Commissioner LaGrou seconded, and the motion passed unanimously.

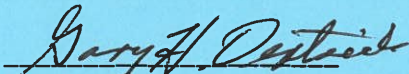
VIII) COMMENTS/ANNOUNCEMENTS:

- A. Next regularly scheduled Board Meeting: August 8, 2017
B. Conferences: Commissioner LaGrou shared her thoughts on conferences and ideas for associated potential cost savings including room sharing and reviewing agendas in advance to determine whether or not commissioners should attend each conference. She further shared her thoughts on the importance of attending social gatherings at conferences for networking purposes. Commissioner Quidwai shared his thoughts on cost savings as they relate to board meetings and conferences including sending limited numbers of people and commissioners.

- IX) EXECUTIVE SESSION: RCW 42.30.110(g) At 6:15 pm Chairman Oestreich called for a 5 minute break to resume the meeting at 6:20 p.m. and entered into Executive Session for 3 minutes to discuss personnel and credentialing. Randy Coffell, HR Director, and Alan Fisher, CEO, attended the session. The board reconvened into regular session at 6:23 pm.

Commissioner LaGrou motioned to approve credentialing as submitted. With Commissioner Bowes second, the motion passed.


- X) Adjourn: Commissioner Bowes moved to adjourn the meeting. Commissioner Yusi seconded, and the motion passed unanimously. The meeting was adjourned at 6:24 p.m.



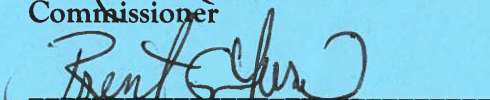
Chairperson



Vice Chairperson



Commissioner



Commissioner

Commissioner

