OKANOGAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 3
BOARD OF COMMISSIONERS
d/b/a Mid-Valley Hospital
March 14, 2017

PRESENT:
Yusuf Quidwai, Member
Jerry Bowes, Vice-Chairman
Evon LaGrou, Member
Brent Yusi, Member

STAFF:
Mike Billing, Administrator
Megan Barton, Administrative Assistant
Rebecca Christoph, Dir. Of Patient Services
Holly Stanley, CFO
Randy Coffell, HR Director
Becky Corson, Clinic Administrator

REGRETS; Dr. Emily Miller, Chief of Staff; Gary Oestreich, Chairman

GUEST(S): None

I) CALL TO ORDER: 5:33 p.m. by Vice Chairman Bowes in Room C/D of the Family Medical Building.
   A) Vice Chairman Bowes welcomed everyone to the meeting.
   B) Changes to Agenda: Add Executive Session

II) CLINIC REPORT:
   A) Ms. Corson reviewed her recent training regarding the Medicaid State-mandated integrated behavioral health.
   B) Traci Miller and Ms. Corson attended the Medicaid contracting advisory meeting for mental health and chemical dependency.
   C) Dr. White started Monday, February 7th and already has 6-7 surgeries scheduled. Credentialing continues for Dr. White however, he is credentialed with Medicaid and Medicare. Dr. Degan issued his 30 day notice at the end of February and today was his last day in clinic. Dr. Onyedika is on rotation with us through March 21st.
   D) Two family practice physicians received their J-1 waivers and the next step is the H1B. Both are already licensed in Washington State.

III) COMMISSIONER COMMITTEE/LIAISON REPORTS:
   A) Finance: No meeting was held. Deferring to Ms. Stanley's report later in the meeting.
   B) Facilities: No meeting was held however, Mr. Billing provided an update on open projects.
      i) Apollo has delivered the first of four air handler units, a job and supply trailer.
      ii) Ms. Stanley reviewed the revised Apollo project spreadsheet citing the 100% drawings and plans will go out this week to L&I and DOH. The start date is in three to six weeks with a tentative start date of April 5th and will be a seven month project. The project completion is dependent upon funding.
      iii) Mr. Billing provided an update on the Acute Care bathroom remodel.

C) Internal Relations: Two OB policies were approved including one for breast milk and one for fetal demise.

D) External Relations: Commissioner LaGrou reviewed the report submitted to the committee by IT Manager, Christopher Freel.

i) Post engagement boosting will now be $200 per month with $100 dedicated to Dr. White's ad. A comprehensive campaign to promote Dr. White's services with radio, Methow Valley, and English/Spanish radio spots on KOZI as well as Instagram and Facebook.
ii) A larger ad for news print is being developed that will replace the smaller ads currently in the paper.
iii) MRI and OBGYN services will also be advertised.
iv) Commissioner LaGrou thanked Commissioner Quidwai for submitting his biography for the website with a reminder to the other commissioners to please submit theirs.
v) MVH Foundation has scheduled a meeting for March 29, 2017 at 4:00pm in the Family Medical Building room C/D.

E) Executive: No meeting held.

IV) MEDICAL STAFF REPORT: No report.

V) QUALITY REPORT – PATIENT SAFETY COMPARISON REPORT FEBRUARY 2017:

A) Ms. Christoph reported highlights from the submitted report noting page 30 and 31 show c-sections have dropped to 27% but the State average is 22%. She further noted antibiotics were down to the lower range but penicillin was up. This could be due to low census.
B) Ms. Christoph reviewed HCAHP scores for fourth quarter 2016. She provided a review on a recent meeting with the local HCAHPs representative noting the need to get staff more engaged with HCAHPs. MVH was awarded a grant from Department of Health which will help pay for the two year patient-centered excellence assessment project which includes a staff survey and training to positively affect customer service and HCAPHS. HCAHPS is a CMS regulation and the questions are designed by CMS.

VI) OLD BUSINESS: none

VII) NEW BUSINESS:

A) Approval of Minutes: February 28, 2017 meeting minutes and Minutes March 10, 2017 special board meeting minutes. **Commissioner Quidwai moved to approve the minutes as presented. Commissioner LaGrou seconded, and the motion passed unanimously.**

B) Bad Debt & Healthcare Assistance Program (HAP):

Commissioner Quidwai moved to approve Mid-Valley Hospital HAP of $15,957.62 and bad debt of $69,963.03 for a total of $85,920.65 dated March 14, 2017. Commissioner LaGrou seconded, and the motion passed unanimously.

Commissioner Quidwai moved to approve warrants #045478 - #045485 in the amount of $6,779.70 and direct deposit payroll included in accounts payable vouchers of $385,891.82 for a net payroll of $392,671.52 issued February 17, 2017. Commissioner LaGrou seconded, and the motion passed unanimously.

Commissioner Quidwai moved to approve warrants #045472 - #045477 in the amount of $2,191.50 and direct deposit payroll included in accounts payable vouchers of $392,614.26 for a net payroll of $394,805.76 issued February 3, 2017. Commissioner LaGrou seconded, and the motion passed unanimously.

Commissioner Quidwai moved to approve construction fund voucher #000091- #000095 in the amount of $30,947.18 issued March 14, 2017. Commissioner LaGrou seconded, and the motion passed unanimously.

Commissioner Quidwai moved to approve vouchers #114988 - #115388 in the amount of $2,141,467.38 and direct deposit payroll included in accounts payable vouchers of $778,506.08 for a net payroll of $1,362,961.30, issued March 14, 2017. Commissioner Yusi seconded, and the motion passed unanimously.

C) January Financials:

i) Ms. Stanley reviewed the January financials noting a net loss despite a strong month. Radiology procedures were down due to a provider vacation. Revenues were strong but locum coverage was high including locum coverage in the emergency department and radiology. Mr. Coffell noted staffing changes including a new ED physician and US tech. It was also noted Dr. White say 15 patients in one day resulting in 6-7 scheduled surgeries.

ii) Ms. Stanley further reviewed cost savings suggestions she has received from department managers. Revenue Cycle meetings are scheduled regularly to review each recommendation.

D) February Personnel Report:

i) Mr. Coffell reviewed the submitted report.

VIII) COMMENTS/ANNOUNCEMENTS:

A) Next regularly scheduled Board Meeting: March 28, 2017

IX) EXECUTIVE SESSION: RCW 42.30.110(g) Vice Chairman Bowes called for a 5 minute break to resume the meeting at 6:26p.m. and entered into Executive Session for 29 minutes to discuss personnel and credentialing. The board reconvened into regular session at 6:55pm.

X) ADJOURN: **Commissioner Quidwai moved to adjourn the meeting. With Commissioner Yusi's second, the motion passed unanimously.** The meeting was adjourned at 6:55pm.

~~Chairperson~~

Commissioner

Vice Chairperson

Commissioner

Commissioner